



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment- 1 (Spring 2021)

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Section

Bachelor

Date

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Course Code

(MGM111)

Principle of management

Instructions:

يجب حل الواجب و تعبئته في هذا النموذج وتحويله الي PDF ورفعته مره اخري للتقيم.
الحل باللغة العربية او الانجليزية.

Instructor's Name: **DR. MAGDY ALHAJ**

(Discuss the relationship between Functions of Management and function of project)

(ناقش العلاقة بين وظائف الإدارة ووظائف المشروع)

First: The functions of the project

The project functions mean the group of activities related to the nature of the institution's activity, which vary according to the nature of the activity that the institution engages in

For example, jobs performed in an industrial project include:

1 _ Production: which is concerned with all related activities

By designing the product, whether it is a service or a commodity, operating the resources and transforming them into the product. Defining the quality specifications that the product should have. Defining a schedule for the production process.

2 _ Marketing: It is the activities that are related to supplying the product, and among the tasks that this job carries out

Product planning, packaging, pricing, promotion, distribution and sale, warehousing,

3 _ Finance: These are activities related to financial matters related to managing financial needs, determining the scope of employment, preparing the budget, paying wages and incentives.

Collecting bills and others

Whereas the jobs performed in a business enterprise are

1 _ Purchase

2 _ Storage

3 _ Sale

Second: the functions of management

The functions of management are multiple, and the primary goal of implementing these functions is to use the human and material capabilities available in the organization to the best use and create the appropriate atmosphere in order to operate all available resources to their maximum possible capacities to achieve the desired goals at the lowest costs, taking into account the human aspects in dealing

with the human element and achieving the greatest possible. It is possible to collaborate on the project through:

- _1 _ Planning: It is a work that precedes implementation, whereby a decision is made about what needs to be done in the future "to achieve the goals of the institution within a specific period of time."
- _2 _ Organizing: It is the framework that gathers the efforts of individuals and coordinates them in order to achieve the goals of the specified organization
- _3 _ Guidance leadership: by guiding and motivating the subordinates during the implementation of the tasks assigned to them to ensure the proper implementation of the drawn plans
- _4 _ Control: It is the set of processes that the administration undertakes to evaluate the implementation of the required plan

There is complementarity between the functions of the organization with each other, and no function can be dispensed with, for example: the production process cannot be completed without focusing on marketing information. If we ignore any of these functions, there will be a defect in the other function, there is integration between the functions of management among them. We cannot accomplish one job and neglect the other function, for example: we cannot accomplish the monitoring function without knowing the goals that are placed in the planning function. There is an integration between the functions of management and the functions of the organization in general, so we cannot do any of the two functions separately from the other, for example: we cannot do the marketing function without preparing a sales plan.

Consequently, we must not separate between the functions of the organization and the functions of management, as both depend on the other, and for any job there are two parties, one of them is an administrative, and the second is a specialist in the technical part