



Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name **Bader Musa Alshamrani** اسم الطالب.....

Students I.D **2021203224** الرقم الجامعي.....

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units

Dear New employee

Welcome to the company team.

My name is Bader Musa, Saudi nationality. I am working as a manager of Government and Public Relation at Talgo branch for Haramin High Speed Trains project. I do live and work based in Jeddah, Saudi Arabia. Our working days and hours are Sunday to Thursday starting early in the morning 7am to 3 pm. During the weekends as a married man, I enjoy a family meeting the most, on other hand I don't miss any of my colleague's beach trips too. My hobby is a car mechanical upgrading (Race Cars) I keep trying to have enough time to enjoy that too. This is a small brief about me, also we are happy to have you in the team.

Best regards.