



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name..... اسم بركه سعد كدم القرني
الطالب.....

Students I.D الرقم
الجامعي 2021203667.....

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.

- ***The assignment should be done on the attached template ONLY.**

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- **company/college**
- **live**
- **nationality**
- **enjoy/do not enjoy**
- **married/single**
- **work**
- **hobbies/job**
- **name**

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Hisham,

Good morning.

Welcome to our team, it's lovely to have you with us.

My name is "Sara" I work in supply chain as a specialist in the purchase.

Mostly I work with vendors in the field, which is giving me time to breathe a fresh air.

Anyway, welcome to the team.

Thanks, Stay safe.