



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Project (Spring 2021)

Student Name	ABDULLAH MOHAMMED GHARAWI	اسم الطالب
Students I.D	2021203255	الرقم الجامعي

Section

Course

Code

Thursday

Master

Date

18 / 03 / 2021.

(PMG506)

Advanced project Management

Instructions:

- اخر موعد للتسليم هو يوم الخميس ٢٠٢١-٠٥-٠٨ في تمام الساعة ٩ مساءً.
- الإجابة متاحة باللغة الإنجليزية أو اللغة العربية مع مراعاة أن تكون المصطلحات العلمية باللغة الإنجليزية.
- يتم تسليم المشروع في صيغة ملف pdf مع الالتزام نموذج الجامعة ولن تقبل أي مستندات أخرى.
- يجب مراعاة أقسام البحث الرئيسية (مقدمة Introduction، دراسات علمية سابقة Literature Review، طريقة البحث Methodology، النتائج والمناقشة Results and Discussion، وأخيراً المراجع References. وان كان هناك ملحقات Appendices يتم إضافتها)
- يجب الالتزام بـ Theme موحد كما يلي:
- حجم الخط ١٢.
- نوع الخط Arial.
- لون الخط أسود.
- المسافة بين الأسطر ١,٥ line spacing

• عدد صفحات البحث (لا يقل عن ثلاث صفحات ولا يزيد عن ست صفحات).

Instructor's Name: ~~Eng. Amaal Aburumman~~ Eng. Dr. Akram M. S. Ali

Project:

You are required to document your role in administering a project. The project may be set in a business, social, sporting, or family environment but must be of a significant size and scale. If you do not have an actual project to write about you may complete the project hypothetically.

This report will be between three to six pages in length. This is a significant research project.

Your report must address ~~each~~ **ONE** of the following issues:

1. Identify and describe the purpose, scope, and objectives of the project. **Display this information using an appropriate tool.**
2. Describe how the team is given an outline of the project.
3. Describe the strategies that are going to be set up to maintain communication with the team members.
4. Describe the tools that are going to be used to monitor the goals, time frames or milestones.
5. Identify project milestones and activities. **Display this information using an appropriate tool.**
6. Create a budget and link the costs to the key milestones for a project.
7. Describe how you are going to divide tasks and resources amongst a project team. **Display this information using an appropriate tool.**
8. Briefly describe how the progress will be monitored.
9. How are current project records maintained? Who has responsibility for this? provide some recommendations on how this process could be improved.
10. Describe the current procedure for finalizing projects. Create your own procedure and identify how you will evaluate the success of the project.
11. Legislation that may affect the project including health and safety, and anti-discrimination legislation.

Best of luck...

المشروع:

مطلوب منك توثيق دورك في إدارة مشروع. قد يتم تعيين المشروع في بيئة تجارية أو اجتماعية أو رياضية أو عائلية ولكن يجب أن يكون بحجم مناسب. إذا لم يكن لديك مشروع فعلي لتكتب عنه ، فيمكنك إكمال المشروع افتراضياً. ستكون هذا التقرير من ثلاث إلى ست صفحات.

يجب أن يعالج تقريرك ~~كل~~ **احد** القضايا التالية:

١. تحديد ووصف الغرض والنطاق والأهداف من المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
٢. صف كيف يتم إعطاء الفريق مخططاً تفصيلياً للمشروع.
٣. وصف الاستراتيجيات التي سيتم وضعها للحفاظ على التواصل مع أعضاء الفريق.
٤. صف الأدوات التي سيتم استخدامها لرصد الأهداف أو الأطر الزمنية أو المعالم.
٥. تحديد معالم المشروع والأنشطة. اعرض هذه المعلومات باستخدام أداة مناسبة.
٦. إنشاء موازنة وربط التكاليف بالمعالم الرئيسية للمشروع.
٧. صف كيف ستقوم بتقسيم المهام والموارد بين فريق المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
٨. صف بإيجاز كيف سيتم رصد التقدم.
٩. كيف يتم الاحتفاظ بسجلات المشروع الحالية؟ من المسؤول عن هذا؟ تقديم بعض التوصيات حول كيفية تحسين هذه العملية.
١٠. وصف الإجراء الحالي لإنهاء المشاريع. قم بإنشاء الإجراء الخاص بك وحدد كيفية تقييم نجاح المشروع.
١١. التشريعات التي قد تؤثر على المشروع بما في ذلك الصحة والسلامة ، وتشريعات مكافحة التمييز.

مع تمنياتي بالتوفيق..

ADMINISTRATION OF PROJECT

MONITORING PROGRESS OF PROJECT

Introduction

There is project of social work organization which will be working to help poor and needy people of population to fill out their basic needs. The objective of this project is to collect the funds for people who are in need and don't have enough resources. Then a social organization will be started so basically this is a project of starting a social organization which will work of social cause. The social organization is the association in which a building of network of different social workers is build across the different countries and it deal with the different people. This organization has the aim to create such an opportunity for students and graduates that it will help them to fulfill their financial needs and be able to find the employment when they are graduated. (Proctor, 2019) There is increase in rate of unemployment in the country, for this cause there is need to start such a social organization that will work on these concepts. The goal behind starting this organization is to provide networking opportunities for students and graduates provide them necessary training for affiliating with other people, providing them options of employment when they are graduated. This is started because the rate of unemployment has been increased across the world and student is such a part of community which is suffering from this high rate. I have seen most of the students in my social circle who are not able to afford their tuition fee and in need of some financial help so this organization has the objective to provide aid in term of financial expenses to these students and help them in their work for future development and goals. (Social Work , 2021)

The rate of unemployment has increased in the world, and this has been effecting population on the large scale. There are very few employment options available for the fresh graduates and it has affected their level of success. The notion or purpose of starting a social organization is based on two reasons, one is to provide employment options for the newly graduates as they were hired as social worker which

will provide them experience of working in the field. Second factor is to provide assistance to individuals who are weak in term of their financial condition by providing them with the basic necessities through the funds collected by the organization. The starting of social organization will work on two major problems of society one is the unemployment and second is unstable economic condition.

Literature Review

There is extensive literature available which shows that there is increase in rate of unemployment in last few years in different countries. The economics of countries are fluctuating and it has affected the learning potential of students. Unemployment is a term which is used for those individuals who have ability to get job and are seeking the job opportunities but are not able to get the job. All the people who are working but don't have a good job opportunity are included in this group, because such people need job. There are various researchers which highlight the concern regarding importance of creating employment options. This project of starting a social working organization has been started with the main purpose of providing different kinds of employment opportunities to the graduates and students. There is no need of special education, level of experience and qualification for getting employment of social worker, so it is the best opportunity which can be created for individuals who are seeking a job for themselves. A social worker is regarded as the persons who help people in coping up with the challenges in their lives. So social organization will be hiring social workers with the notion to assist them in their employment options and opportunities. Being a social worker, the only thing which is required is the practice of individuals in the specific field. (Adamek, 2021)

Social worker is an individual who is working for people who are facing some challenges in life but this organization is started to help the social workers in their employment options and daily opportunities also. There are different studies which highlight the importance of social organization and social workers for the betterment of societies. Based upon all the studies who have elaborated the importance of social workers and creating job opportunities for people, this project is implemented to help in the mentioned cause. (Pharr, 2012)

Methods

This project will be implemented but the progress is monitored by using the mixed research design which will include both qualitative and quantitative method. For the quantitative analysis, a survey is formulated which will consist of option regarding the working conditions of the organization, the way it collects funds and allocate them. This will give an idea about the use of funds of organization and whether it is able to fulfill its objective of helping the poor people of society. Second is the use of qualitative method in which there is focus group discussion with the employees of organization, it will discuss that how well they are satisfied with the employment opportunities that is created for them by this newly working social organization. The use of records of organization will also be used as the method of data collection or as a research instrument because it will tell the method that is utilized to allocate the funds of organization for different purposes in different campaigns. (Axelrad, Malul, & Luski, 2018)

The data will be analyzed using excel sheets and z-scores. The results that have an average mean will be considered as the effective level and will tell that the organization is able to achieve its goals of effective employment options. The total number of employees hired every month in the organization is compared with the total rate of unemployment in the country and it will be used to get an idea that whether there is working of organization up to the mark or still it needs some improvements in terms of its monitoring and working.

Findings and Analysis

The findings of this research work shows that the project is implemented successfully as the organization is working for the basic necessities of people. It has been working to help people in their financially condition and its rate is 5%. Moreover it has created 10% job opportunities for the people who are fed up of unemployment as discussed in the focus group interview. It is also analyzed that most of the people employed in the organization are the ones who have recently graduated. So the use of survey and focus group interviews and receiving the monthly data of organization it is

analyzed the working of organization is according to its set goals and if the work will kept at the same pace it will give more success to the company.

Conclusion

So it can be concluded that the project is best monitored by using the best instruments for monitoring of data. The data is monitored using survey, focus group interviews and monthly record of organization. These are the best ways which monitor the progress of this social working organization over the period of time and be able to suggest the factors which still need some improvements.

Bibliography

- Adamek, M. E. (2021). *Advances in Social Work: 2020 Reviewers and Affiliations*. 2-55.
- Axelrad, H., Malul, M., & Luski, I. (2018). Unemployment among younger and older individuals: does conventional data about unemployment tell us the whole story? 1-15.
- Pharr, J. R. (2012). *The Impact of Unemployment on Mental and Physical Health, Access to Health Care and Health Risk Behaviors*. 1-55.
- Proctor, E. (2019). *The Pursuit of Quality for Social Work Practice: Three Generations and Counting*. *J Soc Social Work Res.*, 1-9.
- Social Work . (2021). *Professional Organizations for Social Workers*. Retrieved 2021, from <https://www.socialwork.org/resources/professional-organizations>