



# Everyone's Smart University

## Project (Spring 2021)

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# Wedding Planner Project

Project progress monitoring

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## **Introduction:**

In the past, project management focused primarily on providing schedule data and resources to top management in a limited number of industries. While project management today includes much more than that, due to a renewed interest in project management in organizations or even people, new technologies have become an important factor in many companies, and the use of global and multidisciplinary work teams has radically changed the work environment. Hence the importance of project management in:

- Employers or the organization are looking for the best skills available to university graduates, most of which are related to project management, as these skills include the ability to work in a team, Ability to make decisions and solve problems, ability to plan and organize and ability to prioritize work.[1]
- According to PMI's Career Pulse Report, project management excellence affects the bottom line of project spend.[2]

### *Our idea is to **manage a wedding planner project***

Your wedding day is one of the most memorable days of your life, but wedding planning and preparation has been known to be a stressful work for everyone. Wedding planners will run your day from start to finish and take a heavy burden on you. With invitations, food, drinks, bands, DJs, decor and more, it is important to hire a wedding planner to help you meet deadlines, make the right decisions, and make sure your special day goes by successfully and enjoyable. So, this wedding planner will help you realize your vision and save time, stress and fatigue as well.

## Literature Review

- In this study, an XP method, defined by the project management, was used. The wedding planner provided messages and reminders between the team management and the clients. This is the requirement of how to communicate wedding events and projects between the wedding planner and the client. The application shows several things that can be deduced. Using a wedding planner for a wedding planner web application especially the bride and groom can easily manage wedding preparation. This will be the bridge between both users to keep the project effective and efficient on time.[3]
- In this study, a waterfall methodology that was used to develop the system, which is one of the categories of rapid application development, is proposed. The team has managed to solve the problem faced by the current couples who are planning a wedding, meanwhile, this software provides many advanced features for wedding planners.[4]

## Methodology

- Documentation of my role in managing the wedding planner project
- How to **manage** your wedding project!

A project is a temporary task that has a unique outcome with a beginning and an end, and because projects have a life cycle, they all go through a series of phases, that includes determining the need from the project, planning and design, executing, monitoring and controlling resources to achieve specific goals.

### The five stages of the project management process:

#### 1. Initiating

As mentioned earlier, a wedding is very stressful and requires a lot of effort, organization, and arrangement. Therefore, our idea was to propose to the wedding planner, who organizes and arranges all the details, takes the heavy burden, and relieves the tension of the newlyweds on their wedding day. This phase brought together the team, stakeholders, and other relevant parties to develop project objectives, schedule, processes, and chain of communication. Where the expected period of time for the successful completion of the work was calculated, and everything that will be accomplished in the project during this expected period of three months has been recorded. Also, the cost of the wedding requirements has been calculated up to a maximum of \$ 15,000.

This is also a good time to create a project charter, which is a document outlining exactly what the project will accomplish.[5]

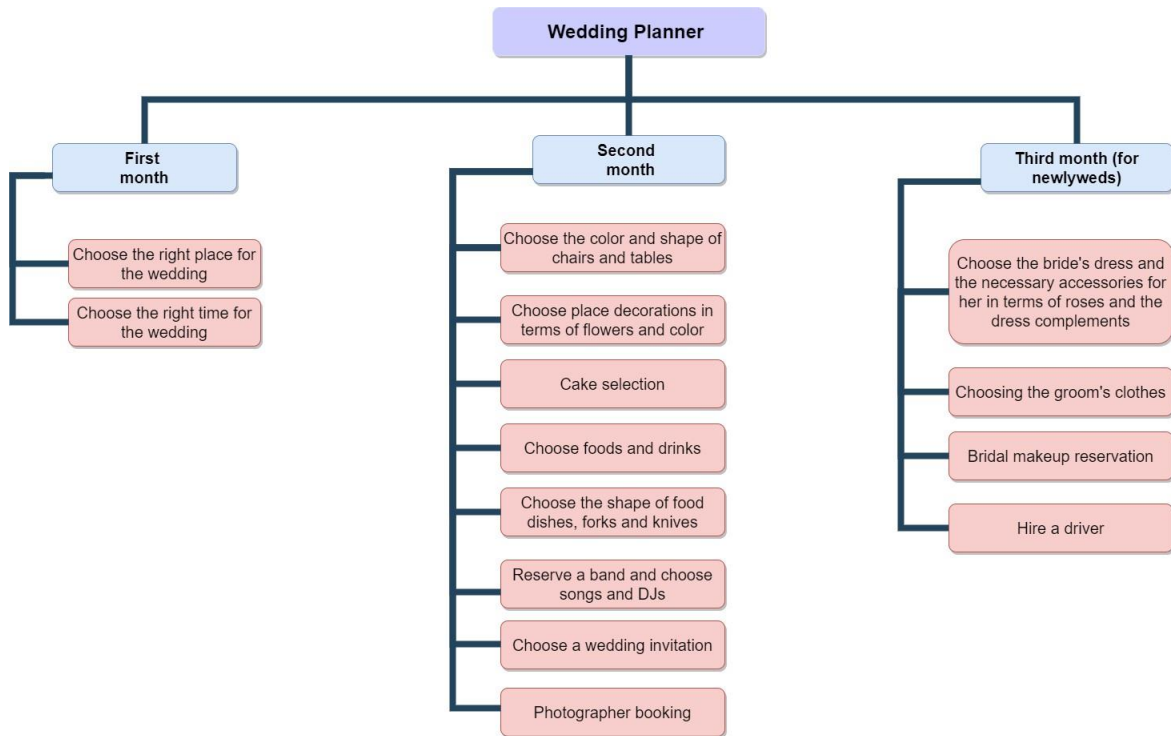
## Project Brief

|                           |                                                                                                                       |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Project Name              | Wedding Planner                                                                                                       |
| Date                      | April 27                                                                                                              |
| Project Client            | Ali Mohammed                                                                                                          |
| Project Overview          | Providing wedding planning service, so that your wedding day is beautiful, organized and has all the required details |
| Goals & Objectives        | Organize your wedding beautifully, adhere to deadlines and custom wedding planner details                             |
| Constraints & Assumptions | Organize people dance with couples so it doesn't get messy, but we can't stop people from dancing!                    |
| Project Scope             | Regulation service                                                                                                    |
| Target Audience           | Show off your wedding beautifully, elegant and organized                                                              |
| Success Criteria          | Spouses determine success based on the reactions of parents and relatives                                             |
| Budget                    | 15000\$                                                                                                               |
| Timeline                  | It starts on May 1 and ends on August 1                                                                               |

## 2. Planning and Design

The second stage is project planning and design, which is moved to after project approval. Here the project plan is developed, which will serve as a guide for the implementation and control phases. This plan included every component related to the implementation of the project, and the work required to complete the project was determined, and this is what is known as the scope of the project.

The work breakdown was according to (WBS), in which all tasks to be performed were identified.



### 3. Executing

In this stage, the majority of the works created in the plan in the previous stage are executed, and project activities are completed to be delivered to the satisfaction of the customer (the newlyweds). Some changes can also be made if there is a specific problem and some details can be added. Resources are also reallocated as needed to keep the team working, and to identify and mitigate risks.

### 4. Monitoring and Controlling

The fourth stage is project monitoring and control, which coincides with the project implementation phase. Project progress and performance are monitored to ensure it stays on schedule and within pre-agreed budget, and quality control procedures are in place to ensure quality.

The main objective of this stage is to put in place strict controls over the project to ensure that these regulations do not go off the right track. Usually, the biggest problems with a project are three things: time, cost, and scope [6]. Which we'll talk about later ...

## **5. Fun time!**

The final stage of the wedding project management has been completed. Where everything comes in handy so hard to organize and plan together! Certainly, some unexpected surprises may arise. But, overall, given the time spent focusing on budget, timing, organizing, and informing everyone, the entire wedding should go smoothly and easily.

## **Results and Discussion**

The wedding ceremony has been organized, the opinion of the newlyweds was positive and this is what we expected, as all wedding requirements were professionally implemented and organized, and the wedding project management was successful.

## **References**

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