



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment- 1 (Spring 2021)

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Section

Bachelor

Date

18 / 02 / 2021

Course Code

(MGM111)

Principle of management

Instructions:

يجب حل الواجب و تعبئته في هذا النموذج وتحويله الي PDF ورفعہ مره اخري للتقيم.

الحل باللغة العربية او الانجليزية.

Instructor's Name: **DR. MAGDY ALHAJ**

(Discuss the relationship between Functions of Management and function of project)

(ناقش العلاقة بين وظائف الإدارة ووظائف المشروع)

Functions of Management

Management is based on four basic functions necessary to achieve the goals set for a company or state. These functions are a group of mental activities represented in planning, organizing, Leading, monitoring and controlling

First: Planning

Planning is an intellectual work that precedes implementation, through which the objectives to be achieved, how to achieve them, and the practical steps required to achieve them are determined

Second: Organizing

Organizing is the process of identifying and classifying available resources, defining the functions of each resource and arranging the organizational relationships represented by authority, responsibility and delegation, centralization and decentralization, the scope of supervision, and organization is a process that eliminates chaos, organizes efforts and defines the activity and work of each job and its relationship to other jobs

Third: Leading

The third job, which is Leading, due to its primary dependence on good leadership of human resources (whether they are employees of a company or a people in a country). And guidance is to guide all efforts to implement the work, and to spread feelings of enthusiasm, appropriate motivation and continuous communication to ensure that there is no deviation in achieving the goals

Fourth: Controlling

The fourth function, which is monitoring, and control considers the process of ensuring that what is achieved or is actually achieved is in conformity with what was decided in the previously established plan, whether with regard to objectives, policies, procedures, budgets and work programs

Function of Project

Project managers play the lead role in planning, executing, monitoring, controlling and closing projects. They are accountable for the entire project scope, project team, resources, and the success or failure of the project.