



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name: **Ahmed Yahia Alfaifi**

Students I.D **2021201171**

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live.
- Nationality.
- Enjoy/do not enjoy.
- married/single.
- Work.
- hobbies/job.
- Name.

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Abdullah,

I will take this opportunity to say greet and welcome you in our Bank. It is my pleasure introduce myself to you. I am Ahmed Yahia from Information Technology division – Services delivery department, I am 35 years old and married with 2 child, Hams and Omar. Hams is in 4th grade and Omar is in 1st grade.

I was joined the bank on 9th of March 2014, as a joiner employee in the same department and I got promoted 3 times so now I am Senior Manager.

I am interested on the technologies market and business development, so I spend many hours daily reading blogs and listening podcasts as well to keep myself updated with any new technology.

My colleagues and I are very excited and looking forward to seeing you in our weekly meetings and regular gatherings.

Best Regards,

Ahmed Yahia