



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name : Layan ahmad alrabih ليان احمد الرابع اسم الطالب

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Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Ms. Rahaf

Congratulations and welcome to the team!

I am Layan Alrabih from HR department , I'm married with two children Adam and Eva
They're twins they're 10 years old, I'm Yemeni but I live in Saudi Arabia,
I really enjoy having flexible hours in the work , I do not like long meetings

Once again, we're excited to have you on the team and hope you're looking forward to your first day as much as we are.

Best wishes,
Layan