



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name : Reema Hussain Alhayiti

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Students I.D 2021203650

الرقم الجامعي

Section

Date

Course Code

Bachelor

18 / 02 / 2021

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Ahmad,

How are you? I'd like to welcome you to your other home , our company is lucky to have an employee like you .

I would like to introduce myself to you, my name is Reema , from Saudi Arabia, I'm 20 years old , I haven't married yet.

I'm really glad we're going to be working together in the organization department,

The organizing team is very cooperative , and I'm sure you will be happy to work with us. We'll be led by Hanan, she's professional .

If you have any questions, feel free to text me or call me this is my number , 050213654.

We really look forward to working with you.

With my compliments.

Reema.

