



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name	 Amjad...Mohammed...Ahmed	اسم الطالب
Students I.D	2021200178.....	الرقم الجامعي

Section

Master

Date

Thursday

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Course Code

(PMG506)

Advanced Project Management

Instructor's Name:
Eng. Amaal Aburumman

As a project manager to develop new staff recruitment and selection at the local mail distribution center, I will start with meet the stakeholders to determining the information, requirements, and needs to achieve the project goals, with consideration of available organizational assets. Moreover, identifying the channels of communication that will keep them informed about the updates.

In this stage, the team will know their roles and responsibilities, they will be provided with needed information on-time manner. Such as the list of qualifications and skills that will be beneficial for the company from applicants for the job, and the procedures that will use to ensure that the best people for the job are chosen. Like using search engines and social media to reach the target audience, and how to exchange, distributing, storing, retrieving all project information in the communication channels such as mailing, meeting, and calling according to the communications management plan.

Finally, communications are monitored and controlled through the performance reports, and keep the communication channels active, throughout the entire project life cycle. This phase depends on observing the exchange the information to ensure the information needs of the project stakeholders are met and achieve their goals.