



جامعة الجميع الذكية  
EVERYONE'S SMART UNIVERSITY

## Everyone's Smart University Project (Spring 2021)

|              |                       |               |
|--------------|-----------------------|---------------|
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|         |
|---------|
| Section |
| Course  |

Master  
(PMG506)

|          |
|----------|
| Code     |
| Thursday |

Date

|                 |
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| 18 / 03 / 2021. |
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## Advanced project Management

### Instructions:

- آخر موعد للتسليم هو يوم الخميس 2021-05-20 في تمام الساعة 9 مساءً.
- الإجابة متاحة باللغة الإنجليزية أو اللغة العربية مع مراعاة أن تكون المصطلحات العلمية باللغة الانجليزية.
- يتم تسليم المشروع في صيغة ملف pdf مع الالتزام نموذج الجامعة ولن تقبل أي مستندات أخرى.
- يجب مراعاة أقسام البحث الرئيسية (مقدمة Introduction، دراسات علمية سابقة Literature Review، طريقة البحث Methodology، النتائج والمناقشة Results and Discussion، وأخيراً المراجع References. وان كان هناك ملحقات Appendices يتم إضافتها)
- يجب الالتزام بـ Theme موحد كما يلي:
- حجم الخط 12.
- نوع الخط Arial.
- لون الخط أسود.
- المسافة بين الأسطر 1.5 line spacing
- عدد صفحات البحث (لا يقل عن ثلاث صفحات ولا يزيد عن ست صفحات).

Instructor's Name: ~~Eng. Amaal Aburumman~~ **Eng. Dr. Akram M. S. Ali**

### Project:

You are required to document your role in administering a project. The project may be set in a business, social, sporting, or family environment but must be of a significant size and scale. If you do not have an actual project to write about you may complete the project hypothetically.

**This report will be between three to six pages in length.** This is a significant research project.

Your report must address ~~each~~ **ONE** of the following issues:

1. Identify and describe the purpose, scope, and objectives of the project. **Display this information using an appropriate tool.**
2. Describe how the team is given an outline of the project.
3. Describe the strategies that are going to be set up to maintain communication with the team members.
4. Describe the tools that are going to be used to monitor the goals, time frames or milestones.
5. Identify project milestones and activities. **Display this information using an appropriate tool.**
6. Create a budget and link the costs to the key milestones for a project.
7. Describe how you are going to divide tasks and resources amongst a project team. **Display this information using an appropriate tool.**
8. Briefly describe how the progress will be monitored.
9. How are current project records maintained? Who has responsibility for this? provide some recommendations on how this process could be improved.
10. Describe the current procedure for finalizing projects. Create your own procedure and identify how you will evaluate the success of the project.
11. Legislation that may affect the project including health and safety, and anti-discrimination legislation.

**Best of luck...**

### المشروع:

مطلوب منك توثيق دورك في إدارة مشروع. قد يتم تعيين المشروع في بيئة تجارية أو اجتماعية أو رياضية أو عائلية ولكن يجب أن يكون بحجم مناسب. إذا لم يكن لديك مشروع فعلي لتكتب عنه ، فيمكنك إكمال المشروع افتراضياً. **سيكون هذا التقرير من ثلاث إلى ست صفحات.** يجب أن يعالج تقريرك كل **احد** القضايا التالية:

1. تحديد ووصف الغرض والنطاق والأهداف من المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
2. صف كيف يتم إعطاء الفريق مخططاً تفصيلياً للمشروع.
3. وصف الاستراتيجيات التي سيتم وضعها للحفاظ على التواصل مع أعضاء الفريق.
4. صف الأدوات التي سيتم استخدامها لرصد الأهداف أو الأطر الزمنية أو المعالم.
5. تحديد معالم المشروع والأنشطة. اعرض هذه المعلومات باستخدام أداة مناسبة.
6. إنشاء موازنة وربط التكاليف بالمعالم الرئيسية للمشروع.
7. صف كيف ستقوم بتقسيم المهام والموارد بين فريق المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
8. صف بإيجاز كيف سيتم رصد التقدم.
9. كيف يتم الاحتفاظ بسجلات المشروع الحالية؟ من المسؤول عن هذا؟ تقديم بعض التوصيات حول كيفية تحسين هذه العملية.
10. وصف الإجراء الحالي لإنهاء المشاريع. قم بإنشاء الإجراء الخاص بك وحدد كيفية تقييم نجاح المشروع.
11. التشريعات التي قد تؤثر على المشروع بما في ذلك الصحة والسلامة ، وتشريعات مكافحة التمييز.

مع تمنياتي بالتوفيق..

## Introduction:

When I graduated from my university, I was dreaming to have my own business because I prefer to be an independent person and I feel like I'm enjoying working on my own business rather than working in company. I met with my friends and we have a discussions about business especially the new businesses for example E-Commerce after that we find an idea which is trend now which is trading coffee bean, coffee tools, coffee streakers, and coffee machines after that we make a brain storming and we decided to make a website in the beginning and after we test the market we will lunch an application we find a name for our project which is CF (COFFEE FACTORY) after that things we search in market for someone specialist in programming and making a website we make a contract with Z Company which is a Saudi company to make a website and making the designs for us after that we find many companies to import the tools and we find two companies one in Croatia and the other one in china after several meeting we order the tools and we lunched the website.

## Literature Review:

Definition of the Project Charter It can be defined as a consolidated, single source of knowledge regarding the project regarding the planning and initiation. Fundamentally, the project charter explains the project boundaries, no matter what kind of project management model is being utilized. The project contains an explanation of what is in the range, besides the definition of out of range for the project. Finally, the assumptions and constraints of the project should also be defined in the project charter. charter is much more than an effective tool of All of the above-defined things sound significant enough, but is it essential to have one? And what will be the circumstances if planning? It serves as a navigator, escorting a certain project that did not possess a project charter? project through the achievements that will mark, for instance, a manager

assigns a critical and a high-profile project to a newly appointed employee. The project does not possess a project charter. The manager summarily directs the employee to merely get started and go ahead and the progress of the project. Furthermore, the project charter also serves as an anchor, holding the project towards its goals. The actual project charter will not be modified throughout the life cycle of the project. Once the project charter is simply getting the project done. As the employee is approved by the shareholders, one cannot change or modify the actual charter without consensus.

## Methodology:

My research problem is to solve any future problem in same kind and area for the project and in e-commerce area. When we talk about types of data there is qualitative which is expressed in words and quantitative which is expressed in numbers also I gained the data in two ways which is primary and secondary way to gain more understanding about the project and market. The data collection method such as internet, old researches, website for some university, Governmental organization and Semi-Governmental organization.

1-Identify and describe the purpose, scope, and objectives of the project. Display this information using an appropriate tool.

### Project Charter

Project Title: Coffee Factory website

Project Budget: 20,000 SR

Start Date: august 2019

End date: August 2020

Project manager: Fahad Alshuaibi

Project scope: provide coffee tools with best quality in houses and cafés also improve the e-commerce in our country

- Developing the required design for the website.
- Executing the programming works for the website.
- Performing the required testing and commissioning works.

#### Key milestones

| Milestones              | Date          |
|-------------------------|---------------|
| Name and logo           | November 2019 |
| Contract with Z Company | March 2020    |
| Import tools            | June 2020     |
| Import coffee Beans     | July 2020     |
| Lunch the Website       | August 2020   |

#### High-Level Risks

- Running over budget.
- Delay in completing the project.
- Competitive projects to be carried out in the same district.
- Observing new requirements which may affect project budget negatively.

## Stakeholders

- Sponsor: Social Development Bank
- Project manager: Fahad Ahmad Alshuaibi
- General Manager: Abdullah Alsalem.
- Customers: All consumers (BTOB) (BTOC).
- The municipality and governmental authorities: have an effective role in obtaining permits and licenses.

## Results and Discussion:

- the demand is very huge for coffee tools in Saudi market
- the Saudi people spend around 1.16 billion Riyal in coffee market
- Kingdom of Saudi Arabia import around 80 tons per year from coffee beans
- Sales of coffee it increased annually by 11%

## References:

- <http://www.libguides.uwf.edu>.
- <https://www.ijser.org>.
- <https://www.pmi.org>.
- PMBOK 6th edition.
- PMP Exam Prep: Eighth Edition-BY RITA MULCAHY.
- Saudi Ministry of commerce.
- Saudi Customs