



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name.....haya gaith alrsheed..... اسم

.....هيا غيث الرشيد..... الطالب

Students I.D2021202976..... الرقم

.....٢٠٢١٢٠٢٩٧٦..... الجامعي

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.

- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Mr. Khaled

I am honored to welcome you to the company

My name is Haya Al-Rasheed

I live in Jeddah

I work as an assistant accountant with you in the same department

A study at the Technical College in Riyadh, majoring in accounting

I hope you enjoy working with us

With many thanks and gratitude

Haya alrsheed

05555555555