

**Everyone's Smart
University**
Project (Spring 2021)

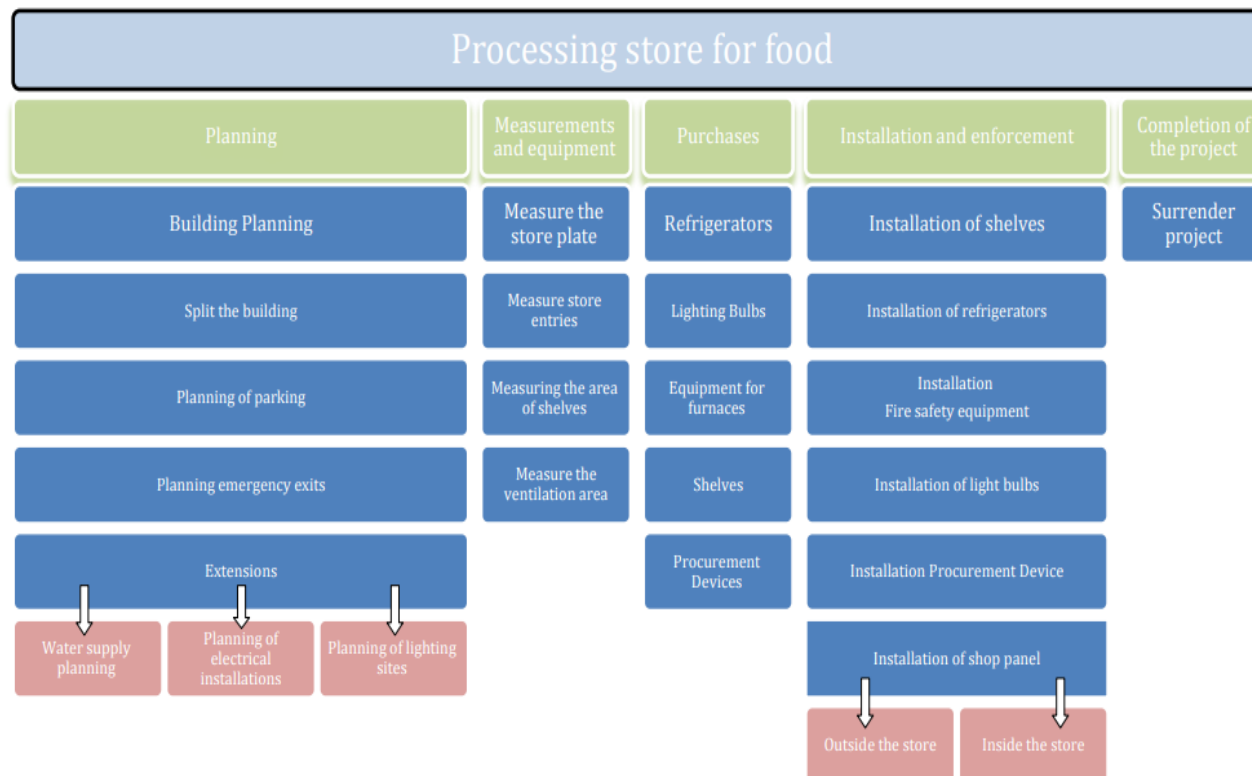
Student Name	Khaled alnahdi	اسم الطالب
Students I.D	2021201359	الرقم الجامعي

Advanced project Management

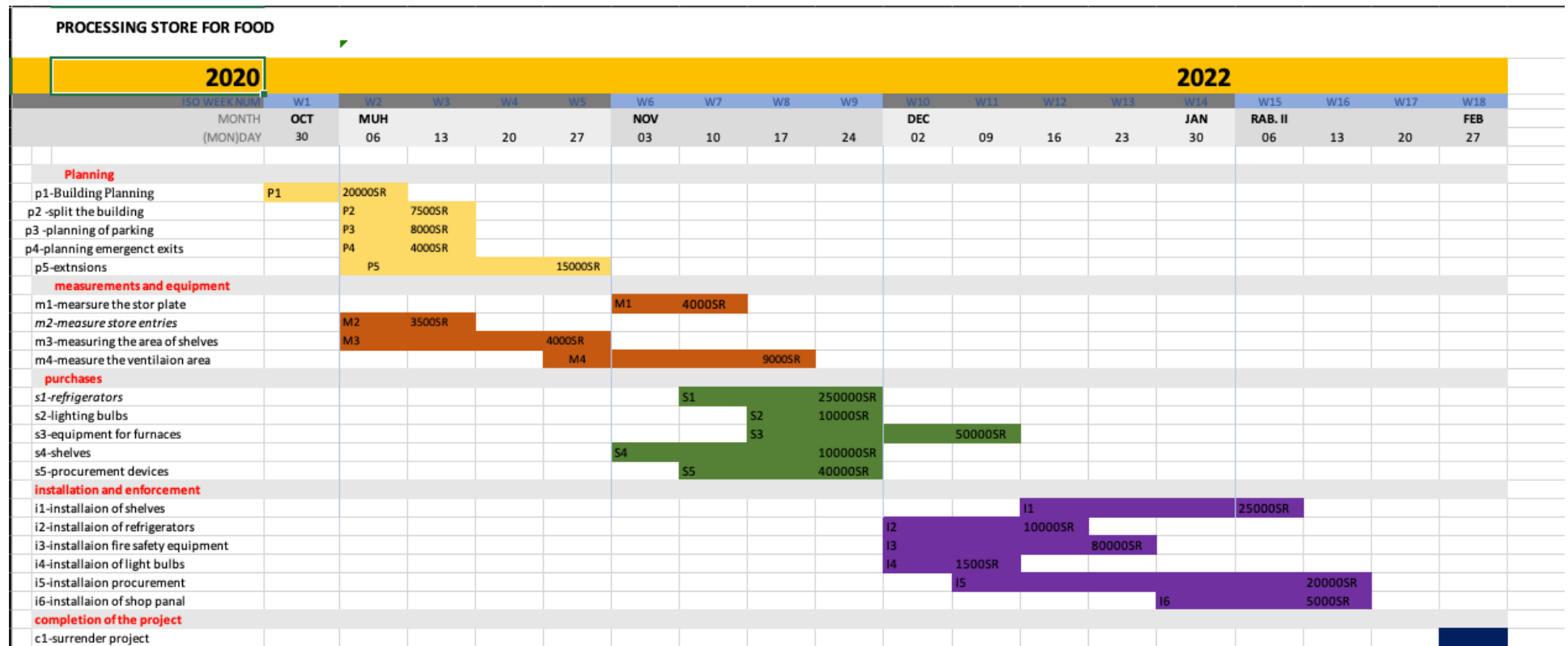
PROJECT CHARTER

1. General Project Information				
Project Name:	Creation and marketing of food store			
Executive Sponsors:	Khalid Foundation for Construction			
Department Sponsor:	Al Falah Supermarket			
Impact of project:	Arrange, collect and conserve consumables well			
2. Project Team				
	Name	Department	Estimated cost	E-mail
Project Manager:	Khaled s	Project Manager	18000 SR	kh@jeddah.com
Team Members:	Ahmad f	Project Review Group	15000 SR	ah@jeddah.com
	Naief k	Quality Manager	15000 SR	na@jeddah.com
	Saeed a	Communications Manager	12000 SR	sa@jeddah.com
	Ali a	Project Office Manager	18000 SR	al@jeddah.com
	Fawaz m	Project Sponsor	14000 SR	fa@jeddah.com
	Sultan g	supervisor	10000 SR	su@jeddah.com
	Ayman d	supervisor	10000 SR	ay@jeddah.com
	Fahad s	supervisor	10000 SR	fa@jeddah.com
3. Stakeholders				
This project is aimed at all people and consumers				
Milestones				
Project Milestone	Description			
1. start the project	Start processing measurements			
2. installation and processing	Installation and preparation of shelves and tools required			
3. completion of the project	Finish the project for the owner to start it up			

WORK BREAKDOWN STRUCTURE



GANTT CHART



COST/BUDGET MANAGEMENT

Project:														1. Planning and Design													
Sub-Project or Phase:														1													
Client:														KHAKED													
Client's Representative:														WALEED													
Contractor:																											
Project Mgr.:																											
QA/QC Mgr.:																											
Activity Description:														10/01/2022													
Printed on:														20/11/2022													
Ref-No.:																											

RISK MANAGEMENT

Rating for Likelihood and Seriousness for each risk			
L	Rated as Low	E	Rated as Extreme (Used for Seriousness only)
M	Rated as Medium	NA	Not Assessed
H	Rated as High		

Grade: Combined effect of Likelihood/Seriousness					
Likelihood	Seriousness				
		low	medium	high	EXTREME
	low	N	D	C	A
	medium	D	C	B	A
	high	C	B	A	A

Recommended actions for grades of risk	
Grade	Risk mitigation actions
A	Mitigation actions, to reduce the likelihood and seriousness, to be identified and implemented as soon as the project commences as a priority.
B	Mitigation actions, to reduce the likelihood and seriousness, to be identified and appropriate actions implemented during project execution.
C	Mitigation actions, to reduce the likelihood and seriousness, to be identified and costed for possible action if funds permit.
D	To be noted - no action is needed unless grading increases over time.
N	To be noted - no action is needed unless grading increases over time.

Change to Grade since last assessment			
NEW	New risk	↓	Grading decreased
—	No change to Grade	↑	Grading increased

Id	Description of Risk	Impact on Project (Identification of consequences ¹)	L ²	S ³	G ⁴	Change	Date of Review	Mitigation Actions (Preventative or Contingency)	Individual/ Group responsible for mitigation action(s)	Cost	Timeline for mitigation action(s)	WBS ⁵
1	High material prices	High prices of building materials and iron and increasing cost	M	M	C	NEW	6-nov-2021	- Study of market conditions - Signature of binding contracts	Project Manager	NA	27-11-2022	N
2	Lack of staff	Lack of specialized personnel in all facilities to be established	L	H	C	NEW	6-dec-2021	Ensure the pre-selection of employees and sign agreements with specialized companies	Project Manager	NA	13-12-2022	N

3	<i>The existence of the necessary permits</i>	<i>The existence of the necessary permits from the official authorities to start the project will be delayed</i>	<i>M</i>	<i>H</i>	<i>B</i>	<i>No change</i>	<i>12-dec-2021</i>	<i>Make sure you get all the necessary permits</i>	Director of Government Relations	<i>NA</i>	<i>03-01-2022</i>	<i>N</i>
4	<i>Errors in installation of devices</i>	<i>There are errors in the installation of electrical appliances</i>	<i>H</i>	<i>H</i>	<i>A</i>	<i>NEW</i>	<i>14-dec-2021</i>	<i>Perform the necessary tests after installation</i>	Director of Installations	<i>NA</i>	<i>03-01-2022</i>	<i>N</i>
5	<i>High purchase prices</i>	<i>High purchase prices required of refrigerators, electrical appliances and ovens</i>	<i>M</i>	<i>H</i>	<i>B</i>	<i>No change</i>	<i>20-dec-2021</i>	<i>Know market prices before you start buying and planning</i>	Planning Manager	<i>N/A</i>	<i>03-01-2022</i>	<i>N</i>