



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

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Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Hallo

Dear Mr. Abdurrahman

It pleasing to have you with us, I would like to introduce myself. My name is Abdel Aziz I am working in HR as HR&OD specialist, I am from Saudi Arabia and I'm married and have 3 adorable little girls and they are all my life I love to play videogames with them, and we enjoy our weekly family trip. I knew that you graduated from King Saud University I graduated from it too before four years I studied accountant. Anyway, nice to meet you, I hope I see you soon if you need anything from me please don't hesitate to call my extension EXT:333.