



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

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Section

Master

Date

Thursday
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Course Code

(PMG506)

Advanced Project Management

New Staff Recruitment and Selection Process Project

This project has a goal to develop the process of recruitment which serves the purpose of hiring talented and more qualified candidates. The first process is to use strategic planning to identify the needs to achieve the main goal of enhancing recruitment. Then, I will use initial resources in Post Office to help in setting-up a new plan with given time line "3-months" to hire the required number of staff with required positions. After that, I will use risk registers and historical data to avoid the old selection criteria's while finding a new creative way such as using (head hunters). Then, I'm going to make an efficient communication plan either using templates or running effective meetings to keep management in form for any new candidate. Also, I will develop a new selection criterion, a new application assessment, and a background checklist to achieve the quality management process.