



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name: Seham Mohammed Rajeh Alharbi اسم الطالب: سهام محمد راجح الحربي

Students I.D: 2021201535

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Asma,

Welcome to the team.

I am Seham Alharbi and I work in the project management department. I am a single 24 year old. I am from Saudi Arabia and I've lived here for all my life. I have a bachelors in Psychology and now I study Project Managing. My hobby is reading about project managing to improve my skills everyday for my job and I don't enjoy watching political news.

We are certain that your creativity and vision will contribute immensely towards achieving new goals for our company. Our team is excited and eager to work with you.

Best wishes,

Seham Alharbi.