



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name Shehab Abu Jiyab

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Section

Date

Course Code

Bachelor

18 / 02 / 2021

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Mr. / Mrs. 

Welcome to join our family company, my name is Shehab Abu Jiyab Jordanian nationality, married, living in Jeddah city and I enjoy  my job position as **Project Team leader** in this company. 

My work is simply leading the team and advise them for work if they need any support.

Feel free to call me

Sincerely

Shehab Abu Jiyab