



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Project (Spring 2021)

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Section

Master

Date

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Course Code

(PMG506)

Advanced project Management

Instructions:

- اخر موعد للتسليم هو يوم الخميس 20-05-2021 في تمام الساعة ٩ مساءً.
- الإجابة متاحة باللغة الإنجليزية أو اللغة العربية مع مراعاة أن تكون المصطلحات العلمية باللغة الانجليزية.
- يتم تسليم المشروع في صيغة ملف pdf مع الالتزام نموذج الجامعة ولن تقبل أي مستندات أخرى.
- يجب مراعاة أقسام البحث الرئيسية (مقدمة Introduction، دراسات علمية سابقة Literature Review، طريقة البحث Methodology، النتائج والمناقشة Results and Discussion، وأخيراً المراجع References . وإن كان هناك ملحقات Appendices يتم إضافتها)
- يجب الالتزام بـ Theme موحد كما يلي:
- حجم الخط 12.
- نوع الخط Arial.
- لون الخط أسود.
- المسافة بين الأسطر line spacing 1.5
- عدد صفحات البحث (لا يقل عن ثلاث صفحات ولا يزيد عن ست صفحات).

Instructor's Name: Eng. Amaal Aburumman

Project:

You are required to document your role in administering a project. The project may be set in a business, social, sporting, or family environment but must be of a significant size and scale. If you do not have an actual project to write about you may complete the project hypothetically. **This report will be between three to six pages in length**. This is a significant research project.

Your report must address each of the following issues:

1. Identify and describe the purpose, scope, and objectives of the project. **Display this information using an appropriate tool.**
2. Describe how the team is given an outline of the project.
3. Describe the strategies that are going to be set up to maintain communication with the team members.
4. Describe the tools that are going to be used to monitor the goals, time frames or milestones.
5. Identify project milestones and activities. **Display this information using an appropriate tool.**
6. Create a budget and link the costs to the key milestones for a project.
7. Describe how you are going to divide tasks and resources amongst a project team. **Display this information using an appropriate tool.**
8. Briefly describe how the progress will be monitored.
9. How are current project records maintained? Who has responsibility for this? provide some recommendations on how this process could be improved.
10. Describe the current procedure for finalizing projects. Create your own procedure and identify how you will evaluate the success of the project.
11. Legislation that may affect the project including health and safety, and anti-discrimination legislation.

Best of luck...

المشروع:

مطلوب منك توثيق دورك في إدارة مشروع. قد يتم تعيين المشروع في بيئة تجارية أو اجتماعية أو رياضية أو عائلية ولكن يجب أن يكون بحجم مناسب. إذا لم يكن لديك مشروع فعلي لتكتب عنه ، فيمكنك إكمال المشروع افتراضياً. سيتمكنون هذا التقرير من ثلاث إلى ست صفحات .

يجب أن يعالج تقريرك كل من القضايا التالية:

1. تحديد ووصف الغرض والنطاق والأهداف من المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
2. صف كيف يتم إعطاء الفريق مخططاً تفصيلياً للمشروع.
3. وصف الاستراتيجيات التي سيتم وضعها للحفاظ على التواصل مع أعضاء الفريق.
4. صف الأدوات التي سيتم استخدامها لرصد الأهداف أو الأطر الزمنية أو المعالم.
5. تحديد معالم المشروع والأنشطة. اعرض هذه المعلومات باستخدام أداة مناسبة.
6. إنشاء ميزانية وربط التكاليف بالمعالم الرئيسية للمشروع.
7. صف كيف ستقوم بتقسيم المهام والموارد بين فريق المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
8. صف بإيجاز كيف سيتم رصد التقدم.
9. كيف يتم الاحتفاظ بسجلات المشروع الحالية؟ من المسؤول عن هذا؟ تقديم بعض التوصيات حول كيفية تحسين هذه العملية.
10. وصف الإجراء الحالي لإنهاء المشاريع. قم بإنشاء الإجراء الخاص بك وحدد كيفية تقييم نجاح المشروع.
11. التشريعات التي قد تؤثر على المشروع بما في ذلك الصحة والسلامة ، وتشريعات مكافحة التمييز.

مع تمنياتي بالتوفيق..

Purpose:

The purpose of the project may be a system called Challenge system. How it's utilized within the project management and the way it is often used on the many scale of a corporation.

This is the start section during which the challenge supervisor should show that the challenge has price and is possible. This consists of developing an enterprise case that justifies the want for the challenge, and a feasibility examine to point out it's going to be finished inside a cheap time and value.

Then a challenge constitution, that's a record that conveys what the challenge goes to deliver, is made. A challenge short serves a comparable purpose. Their primary distinction is that a challenge constitution may be a part of the PMBOK framework, whilst a challenge short aligns with the PRINCE2 methodology.

Scope:

This challenge control level culminates during a challenge kickoff meeting, during which the group, stakeholders and different applicable events are delivered collectively to place out the challenge goals, agenda, approaches and therefore the chain of communication. During this section, the challenge scope (the work required to end the challenge) is described the usage of a piece breakdown structure (WBS). The WBS breaks the challenge down into activities, milestones, and deliverables, making it smooth for challenge managers to make schedules and assign duties to their group members.

Objectives:

After the challenge has been approved, the challenge actions into the other challenge control section: challenge planning. the aim of this section is that the introduction of the

challenge plan if you would like to be the manual for the next phases. The challenge plan should contain each issue associated with the execution of the challenge, inclusive of the prices, risks, sources, and timeline.

Outline:

Project managers regularly lay out their challenge plan the usage of a Gantt chart, which presents a clear illustration of the entire challenge. This presents a roadmap for the work till the challenge reaches its conclusion.

Monitoring:

The other challenge control section, challenge tracking and manipulate, takes region simultaneously with the execution section of the challenge. It involves tracking the event and performance of the challenge to form sure it remains on agenda and inside budget. Quality manipulate tactics are administered to assure best assurance. The challenge control section is challenge execution, that's whilst the duties and milestones mentioned with inside the plan are tackled to provide the deliverable to the customer's or stakeholder's satisfaction.

Along the way, the challenge supervisor will reallocate sources as had to carry the group working. additionally, they're going to become conscious of and mitigate risks, deal with issues, and include any changes.

Moreover, so as to watch the progress of the system, the team members will keep a correct check on the system, so just in case of any shortcoming, it are often solved directly.

Milestones:

The largest problems during a challenge are normally associated to a couple of elements—time, value, and scope, which together are called the triple constraint. the

first purpose of this section is to line company controls at the challenge to form sure those 3 elements don't explode track.

Current Procedure:

The other challenge control section is challenge closure, wherein the previous deliverables are offered to the customer or stakeholder. Once approved, sources are released, documentation is finished, and therefore the entirety is signed off on. At this factor, the challenge supervisor and group can behavior an autopsy to assess the classes learned from the challenge.

Depending at the challenge, the closure section also can additionally contains delivering manipulate to a definite group, which incorporates an operations control group. during this case, it's miles the task of the challenge supervisor to form sure one among this transition happens smoothly.

Recommendations:

To improve the challenge system a correct team are often established, among them, different areas of the project would be disturbed. Each member will take the responsibility of that part's completion with proper efficiency. The efficiency will increase the work productivity of the users.

Legislations

There are certain laws and regulations which may impact the health and safety of an employee or the purchasers. a number of them are discussed below which are commonest among all of them.

The regulation commonly involves people to protect the private statistics in their customers. There are sure legal guidelines that enhance customer's protection. for instance, the Commonwealth Privacy Act 1988 and therefore the Privacy and private

Information Act 1998 (NSW) country that nation non-public and own circle of relatives' records can't be divulged to different firms without their consent which those data should be saved during a steady place. the liberty of data Act 1982 states that younger humans have the right to request get right of entry to their non-public data. Workers need to take care to be correct and concise of their patron data and prevent from recording their assumptions approximately customers or critiques that are not based totally on evidence.

Duty of care

As a worker, you've a felony and ethical duty to take care of your customers secure from damage whilst they're the utilization of a service. This duty is named obligation of care. Worker's duty to reduce or limit any damage or damage can now and again appear overwhelming. for instance , your duty to 1 party (for example, your employer) might war deeply together alongside your duty for your customers. It enables to recall that obligation of care may be a balancing act.