



جامعة الجميع الذكية  
EVERYONE'S SMART UNIVERSITY

## Everyone's Smart University

### Assignment 1 (Spring 2021)

|              |                                |               |
|--------------|--------------------------------|---------------|
| Student Name | حسام الدين بن عبدربه محمد جعفر | اسم الطالب    |
| Students I.D | 2021202923                     | الرقم الجامعي |

**Section**

**Master**

**Date**

**Thursday**

**18 / 02 / 2021.**

**Course Code**

**(PMG506)**

## Advanced Project Management

As a project manager I have to make a good communication with all mail distribution center's departments such as HR and IT and Administrations. These communications will lead me to make a good management processes to hire new employees. Some of the processes that I need are how to announce for new job and what are the channels that I need to use? Such as email or center's websites or other active ways of communications. Afterward I have to choose the candidates their resumes meet our project's needs. When the team has set then, I should give them their duties of works everyone as his background knowledge. Moreover, the active meetings should be done to ensure all members are understanding their roles of job. Then all meeting's reports are important to improve team controlling communications by editing and following its outcomes. All these processes to confirm the project objectives meets.