



جامعة الجميع الذكية  
EVERYONE'S SMART UNIVERSITY

# Everyone's Smart University

## Assignment 1 (Spring 2021)

**Student Name: Alya Abdullah Almatar**

**Students I.D: 2021200059**

**Section**

**Bachelor**

**Date**

**18 / 02 / 2021**

**Course Code**

**(ENG101)**

## English Language

---

### ***Instructions:***

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- \*The assignment should be done on the attached temple ONLY.

***Instructor's Name: Samara Jasim***

**Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.**

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

**Also use simple present tense and the vocabularies that have been covered in the three units.**

3.1

Hi Leen

My name is Alya, I am Saudi, and I live in Riyadh. Also, I am married, and I've two boys. In my free time <sup>3.2</sup> I enjoy walking around the park. I will <sup>3.3</sup> be glad to share office workers with you and I'm happy to be your trainer to get the experience and knowledge.

Kind regards

Alya.

## Index of comments

---

3.1 Dear Leen,

3.2 work

3.3 trainee