



Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name...Sara Ghareeb..... سارة احمد غريب.... اسم الطالب

Students I.D الرقم الجامعي2021203146.....

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Noura,

Good evening,

Allow me to introduce myself, my name is Sara Ghareeb your colleague, I am sending you an e-mail welcoming you to the company.

I live in Riyadh my nationality is Syrian, I am married and I have one child.

I am working in this job since two years ago.

I wish if you replay back to my email and get knowing each other.

Thank you and have a nice evening, 2.1

Sara Ghareeb.

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2.1 Regards,