



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name mohammed fahad alghanim اسم الطالب.....

Students I.D 2021202960 الرقم الجامعي.....

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

From: ahmed567@gmail.com
TO: sloom130@gmail.com
Subject: welcome a business friend

Dear Mr Salman

Hello Salman, happy to join us in the company, I am Ahmed Fahd from the design department, I am a Saudi from Jeddah, but I live here because of the job and on vacation I go to my family, I have a YouTube channel and I like playing daily on the Playstation, I do not like spicy food because I have an allergy to it.

We are pleased to join (elopak) company and you will always find us with you and your side, we extend a helping hand to you and help you to complete the tasks assigned to you to the fullest.

We hope that your joining us will bear fruits of the wonderful successes that we crown our company

Finally, you accept our best wishes and our warmest regards.