

Project Execution Process : 8 Key Activities

Project execution is about actualizing the already designed plan. It involves putting into action all the activities that were set in the previous processes of the project cycle.

The project activities are done according to the set plans, sequence and procedures to satisfy the requirements of the project.

The purpose of implementing or executing a project is to deliver the expected results. Concerning the span of the project processes, this project execution is the longest and is the one that utilizes a lot of the resources.

This process is based on the PMBOK framework and this affirms that it is a proven practice that is applied widely in project management.

During this stage, all the prepared schedules, procedures, and templates are used. Unexpected and unplanned events and situations are usually taken care of in advance. However, unanticipated happenings are likely to occur in the execution of the project. Such happenings need to be mitigated early by the project manager and other important stakeholders.

Project managers have mandates to make sure that the project team performs the given tasks effectively within the proposed timeframe for the project to be completed on time. It should be noted that working within the scope of the project is an important element in the execution of the project. Therefore,

this process should be introduced right after completing project planning.

The objectives of the project execution process are to:

- Make sure that activities being carried out follows the management plan
- Assemble the team involved, advance and maintain it during the lifecycle of the project
- Create deliverables using the project plan, assess processes and plans involved to deliver the overall output.
- Ensure that the project team is managed effectively so that their performance is maximized and all issues are promptly addressed.
- Ensure that there is no gap in the communication channels to enable information to be received and responded on time.

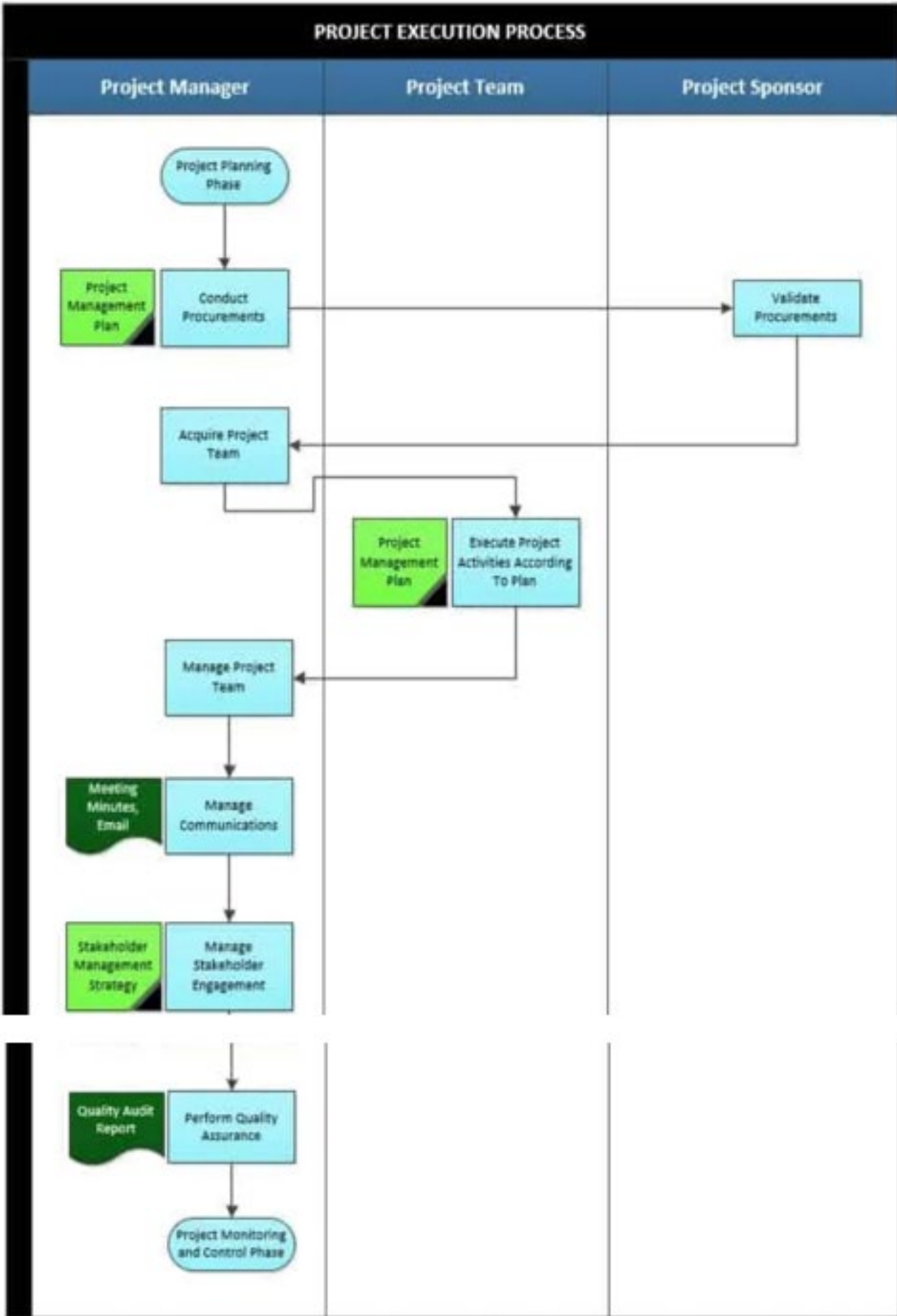
Guarantee that excellence project execution is undertaken to ensure that quality is obtained

The scope of this process covers:

1. Conducting procurements
2. Validation of procurements
3. Acquiring project team
4. Executing project activities according to plan
5. Managing project team
6. Managing communications
7. Managing stakeholder engagement

Performing quality assurance

The project execution process consists of the following activities.



Project Execution Process Flow Chart

1. Conduct Procurements

The objective of this activity is to analyze different sellers in order to identify the most suitable vendor. Timely execution of the project requires timely delivery of different raw materials. This implies that the project manager needs to select vendors carefully to avoid working with individuals or companies that will not deliver materials on time.

To achieve this, the project manager organizes bidder conferences, issues out the bid packages to suppliers, and leads in the evaluation of the potential suppliers. Besides, he heads the team that conducts the selection of the most suitable bidder. The project manager documents the final results and informs the selected supplier about what they need to do. The project manager communicates with the vendor about the need for cooperation to facilitate the execution of the project based on the set plan. The Project Management Plan is reference to undertake this activity effectively and appropriately.

2. Validate Procurements

This activity involves the validation of the procurement process. The purpose of validating the procurements is to provide the assurance that the equipment and resources needed for the completion of the project will be provided.

This is essential because the projects sponsor gets to approve the chosen bidder and the items to be purchased in relation to the project. Validation also guarantees that the bidder will be paid for delivering his or her supplies.

3. Acquire Project Team

The objective of this activity is to select individuals who will constitute the project team. Members of the project team perform different project tasks with some requiring specialized skills. This requires determining the skills of different individuals to allocate each task to the most qualified individual.

This activity also seeks to ascertain availability of individuals who can perform various project activities. Thus, the project manager gathers information pertaining to the experience and competence of all team members. The skills of the project team members are evaluated in consideration of the level of experience required and how project execution will be performed.

4. Execute Project Activates According to Plan

The objective of this activity is to make sure that actual work on the project has started. Members of the project team implement the tasks and activities they have been assigned. In other words, the project plan is translated into action. The project manager oversees project works and ensures that all activities are executed according to plan to guarantee project success.

The activities detailed in the project plan are initiated and the project manager ensures that they are executed as planned. During this activity, the project manager references the Project Management Plan to ensure that all activities, operations, processes, and tasks are executed as planned.

5. Manage Project Team

The objective of this activity is to follow up on the performance of project team members to ensure the project performance is optimized. Besides, this activity concerns resolving issues, providing feedback, and managing team changes. This activity is vital to the project because it helps to appraise the performance of team members, resolve issues, manage conflict, and influence team behavior.

As such, the project manager makes sure that team members are performing their roles correctly and as expected. The project manager intervenes whenever issues arise to help resolve them early on. In order to perform effectively, all the necessary resources are provided to the team members. Besides, the project manager makes sure that optimal work is allocated to the team members.