



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name **ABDULRHMAN RABBIR** اسم الطالب: عبدالرحمن ربيع بن حويل

Students I.D 2021202315 الرقم الجامعي.

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Ali [redacted]

I'm Abdel Rahman from the sales department at Alpha Dor

First, I wanted [redacted] to welcome you to the department as a new employee and very excited to get to know you. I would like to tell you about myself to win you as a new friend in the company.

I am Yemeni by nationality. I have lived in Saudi Arabia all my life. My marital status is single, I am 26, my hobbies are swimming and playing football. At the beginning of [redacted] work in the company I was a sales representative and with experience and age I was promoted as a sales manager in the company and I love to have fun at work and appreciate my work well. I hope you enjoy the work. You made very effort and I am ready to help you with everything you want. Welcome to the Alpha Door family

[redacted]

[redacted]