



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name Saleh Alshraim

اسم الطالب.....

Students I.D 2021203107 الرقم الجامعي.....

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Dear Jon,

I'm much pleased for you to join our Baker Hughes Company, My name is Saleh and I'm one of Finance department team- Saudi nationality- and live in Dammam city, I was studying in King Faisal University in finance major.

Jon, hope you will enjoyed working with us and I want to share with you some of my hobbies, I like Swimming and Art and my family like them too, I have two beautiful kids and my wonderful wife.

Sincerely,

Saleh