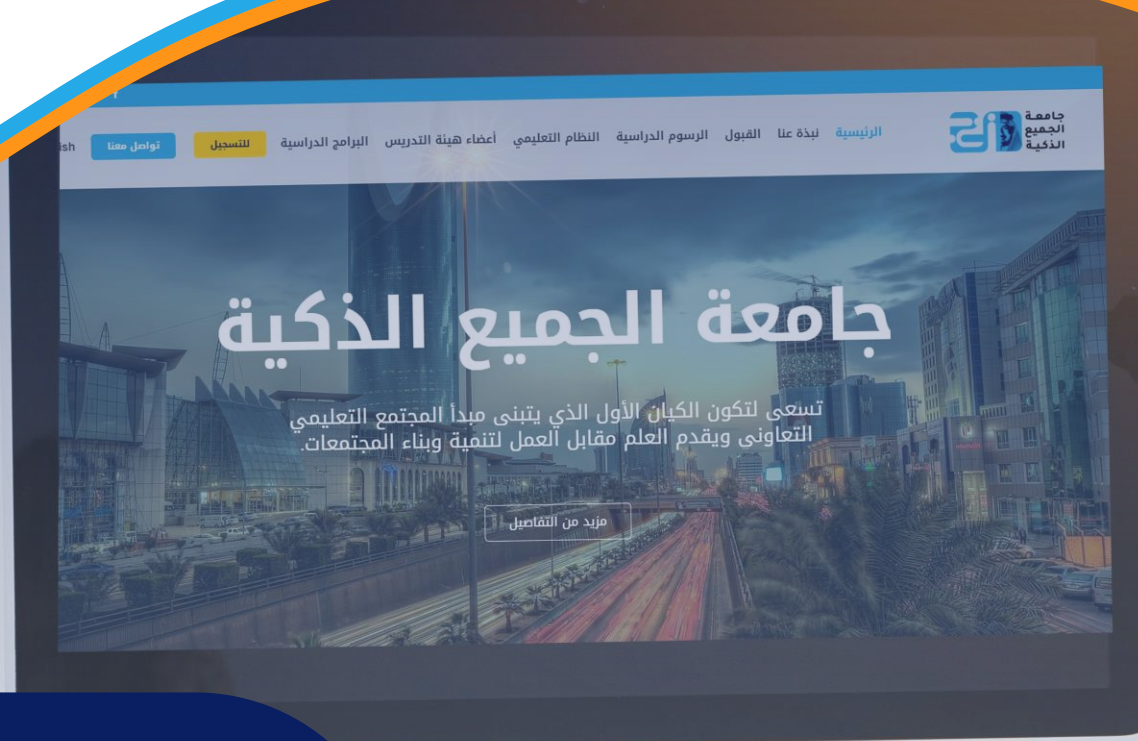


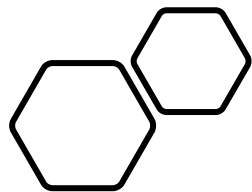


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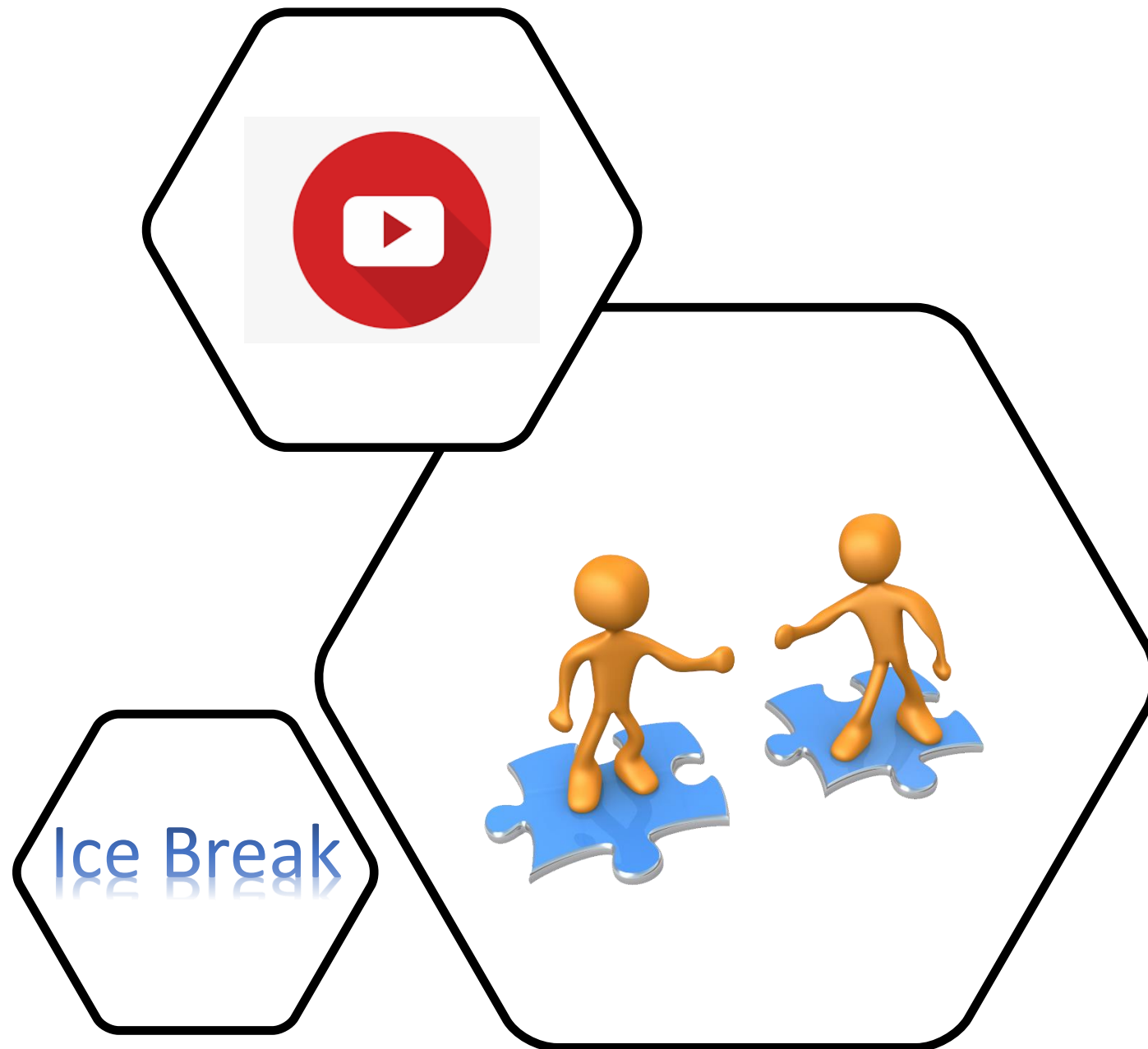
Digital Media Leadership
Prepared by Dr. Doaa Rady
W8 Lecture

DGM 726
Master of Digital Media



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Leadership Self-Assessment The Teamwork Checklist



Leadership Self-Assessment Exercise

The Teamwork Checklist

- This checklist serves as an informal guide to diagnosing teamwork. Base your answers on whatever experiences you have in leading a team, at work or outside of work. Indicate whether your team has (or had) the following characteristics:

Leadership Self-Assessment Exercise

Write mostly Yes or mostly No for each statement

1. Definite goals that each member knows and Understands
2. Clearly established roles and responsibilities
3. Members who work together very well without strong egos or personalities creating problems
4. Well-documented guidelines for behavior and ground rules
5. After a consensus is reached, every team member supporting it
6. Team being aware when it has achieved Success
7. Open communication in an atmosphere of trust

Leadership Self-Assessment Exercise

Write Yes or No for each statement

- 8. Continuous learning and training in appropriate skills
- 9. Team members who are flexible, open-minded, and dependable
- 10. Team members who have an "all in it together" Attitude
- 11. Higher management's patience and support
- 12. Each member having pride in his or her work
- 13. Rewards tied to individual as well as team results
- 14. Team members who automatically provide backup and support for one another without the team leader's stepping in

Leadership Self-Assessment Exercise

Write Yes or No for each statement

Scoring and interpretation: The larger the number of statements answered "mostly yes," the more likely it is that good teamwork is present, thus contributing to productivity. The answers will serve as discussion points among team members for improving teamwork and group effectiveness. Negative responses to the statements can be used as suggestions for taking action to improve teamwork in your group.



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