



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name	Njood Alsaleh	نجود الصالح	اسم الطالب
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Section

Master

Date

Thursday

18 / 02 / 2021.

Course Code

(PMG506)

Advanced Project Management

Instructor's Name:

Eng. Amaal Aburumman

My project

When I have to develop a new staff recruitment and selection process, I will do plan, manage, control communication to succeed task. Holding a meeting with my team to plan and start the project. Also, search and collect CVs for vacancies via LinkedIn and social media. furthermore, conducting phone interviews, setting an appointment with the departments, and reserving a meeting room for the interviews. I held meetings with the departments to make sure they find what they need. also, I send the job offers for the applicants who have been selected. However, I will determine the time to start, in order, I did not be delayed in the delivery of the project. Finally, make sure there does not have no problems between the new employee and his management. Also, the employee's satisfaction and the absence of any problem. And with that, I will be delivered the project successfully.