



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Project (Spring 2021)

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Section
Course

Master
(PMG506)

Code
Thursday

Date

14 / 05 / 2021.

Advanced project Management

Instructions:

- اخر موعد للتسليم هو يوم الخميس 2021-05-20 في تمام الساعة 9 مساءً.
- الإجابة متاحة باللغة الإنجليزية أو اللغة العربية مع مراعاة أن تكون المصطلحات العلمية باللغة الإنجليزية.
- يتم تسليم المشروع في صيغة ملف pdf مع الالتزام نموذج الجامعة ولن تقبل أي مستندات أخرى.
- يجب مراعاة أقسام البحث الرئيسية (مقدمة Introduction، دراسات علمية سابقة Literature Review، طريقة البحث Methodology، النتائج والمناقشة Results and Discussion ، وأخيراً المراجع References . وان كان هناك ملحقات Appendices يتم إضافتها)
- يجب الالتزام بـ Theme موحد كما يلي:
- حجم الخط 12.
- نوع الخط Arial.
- لون الخط أسود.
- المسافة بين الأسطر 1.5 line spacing

• عدد صفحات البحث (لا يقل عن ثلاث صفحات ولا يزيد عن ست صفحات).

Instructor's Name: ~~Eng. Amaal Aburumman~~ **Eng. Dr. Akram M. S. Ali**

Project:

You are required to document your role in administering a project. The project may be set in a business, social, sporting, or family environment but must be of a significant size and scale. If you do not have an actual project to write about you may complete the project hypothetically.

This report will be between three to six pages in length. This is a significant research project.

Your report must address ~~each~~ **ONE** of the following issues:

1. Identify and describe the purpose, scope, and objectives of the project. **Display this information using an appropriate tool.**
2. Describe how the team is given an outline of the project.
3. Describe the strategies that are going to be set up to maintain communication with the team members.
4. Describe the tools that are going to be used to monitor the goals, time frames or milestones.
5. Identify project milestones and activities. **Display this information using an appropriate tool.**
6. Create a budget and link the costs to the key milestones for a project.
7. Describe how you are going to divide tasks and resources amongst a project team. **Display this information using an appropriate tool.**
8. Briefly describe how the progress will be monitored.
9. How are current project records maintained? Who has responsibility for this? provide some recommendations on how this process could be improved.
10. Describe the current procedure for finalizing projects. Create your own procedure and identify how you will evaluate the success of the project.
11. Legislation that may affect the project including health and safety, and anti-discrimination legislation.

Best of luck...

المشروع:

مطلوب منك توثيق دورك في إدارة مشروع. قد يتم تعيين المشروع في بيئة تجارية أو اجتماعية أو رياضية أو عائلية ولكن يجب أن يكون بحجم مناسب. إذا لم يكن لديك مشروع فعلي لتكتب عنه ، فيمكنك إكمال المشروع افتراضياً. سيكون هذا التقرير من ثلاث إلى ست صفحات.

يجب أن يعالج تقريرك ~~كل~~ **احد** القضايا التالية:

1. تحديد ووصف الغرض والنطاق والأهداف من المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
2. صف كيف يتم إعطاء الفريق مخططاً تفصيلياً للمشروع.
3. وصف الاستراتيجيات التي سيتم وضعها للحفاظ على التواصل مع أعضاء الفريق.
4. صف الأدوات التي سيتم استخدامها لرصد الأهداف أو الأطر الزمنية أو المعالم.
5. تحديد معالم المشروع والأنشطة. اعرض هذه المعلومات باستخدام أداة مناسبة.
6. إنشاء موازنة وربط التكاليف بالمعالم الرئيسية للمشروع.
7. صف كيف ستقوم بتقسيم المهام والموارد بين فريق المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
8. صف بإيجاز كيف سيتم رصد التقدم.
9. كيف يتم الاحتفاظ بسجلات المشروع الحالية؟ من المسؤول عن هذا؟ تقديم بعض التوصيات حول كيفية تحسين هذه العملية.
10. وصف الإجراء الحالي لإنهاء المشاريع. قم بإنشاء الإجراء الخاص بك وحدد كيفية تقييم نجاح المشروع.
11. التشريعات التي قد تؤثر على المشروع بما في ذلك الصحة والسلامة ، وتشريعات مكافحة التمييز.

مع تمنياتي بالتوفيق..

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Project Title: Construction of Five Star Hotel Project

Introduction:

Project Purpose or Justification It has been observed that now a day more and more trend of hosteling has been found in many cities. Hence it's creating a business opportunity for many organization in near future its gone be a profitable business field. therefore we have selected a place in Jeddah city (KSA) because he demand of hosteling in Jeddah is increasing and that increasing of demand is creating very good business opportunity. I am Abdulaziz Ali Algozi was assigned as project manager for this Construction of Five Star Hotel in Jeddah city.

As it is five star hotel the main elements are location, spacing, design, stories and classes (economy, VIP, VVIP) these are the division of classes based on the marketing and the customers wants. We named the hotel (Algozi Hotel) and planned to build the hotel with the uses of the latest the latest technology to provide excellent services for the customers .The main focus should laid on the services, security, cookery, design and the main theme of hotel "make people feel luxurious".

Project and Product Requirements: This project require highly committed stockholder and sponsor to provide the suitable funds and accomplish the mission and the vision of the project. The market is huge in this city, so the hotel should be as good as customer like from different aspects like design, service and the technology provides. Hiring of good designers architects along with expert workers are required

Acceptance Criteria: The Criteria to accept the deliveries of the project is to achieved all the requirement of the sponsors which are the feature of five star hotel.

Initial Risks: There are many risks in this project, but the most important which are consider as initial risks are the location of the hotel the team involved epically designers, architecture and the subject matter of experts.

Project Objective:

The deliveries of the project are the main objective and the project initially will be segregated to project milestones. These milestones indicate the project progress. Project manager will monitor and measure the performance through different tools and name the person who sign off the validation of the scope before delivering. Project manager should confirm the write technology and system uses in the project. Project performance will be measured in regular basis (weekly) and the gaps will be closed accordingly. Performance measuring in different project lifecycle to confirm the project will deliver in the time, with quality and within the budget as well as meet all requirement of customers need and satisfaction.

Development Team: The project divided the team into groups:

- 1- Management Support Service Group: Supporting all administrative activities, assists project manager in preparing the release plans along with controlling of project processes, also participates in progress review meeting and figure out the gaps in the processes to close it with project team members.
- 2- Architecture Group: Responsible for developing the preliminary analysis deliverables • Responsible for developing and updating all architecture deliverables • Must define the mandate and initiate the work of each development group • Provides all support needed by the development group • Responsible for reviewing several development deliverables including: • unit process functional specifications.
- 3- Administrative Support Group: Support the team for their development is one of the group responsibility, reports the issues to management support service group to solve it along with monitor the team development and progress.
- 4- Improvement and Development Group: Top level project management are responsible to provide the tools, facility and needs for improvement and development the teams and the project processes.

Roles and Responsibilities:

Below is RACI matrix of the project:

			ROLES					
			Sponsor	Ahmad	Sara	Project Manager	Technical Lead	Consultant
Deliverable or Task	Status		Sponsor / Leadership			Project Team		Other
Phase 1								
	Deliverable/Task 1		A	R		I		
	Deliverable/Task 2		A		R	I		
Phase 2								
	Deliverable/Task 1		C	I		A	R	
	Deliverable/Task 2			I		A		
Phase 3								
	Deliverable/Task 1			I		A	I	C
	Deliverable/Task 2			I		A	I	C
Phase 4								
	Deliverable/Task 1				I	A	R	
	Deliverable/Task 2				I	A		

D	Driver	Assists those who are responsible for a task.
R	Responsible	Assigned to complete the task or deliverable.
A	Accountable	Has final decision-making authority and accountability
S	Support	Provides support during implementation.
C	Consulted	An adviser, stakeholder, or subject matter expert
I	Informed	Must be informed after a decision or action.

Execution and Control:

After completion and approved of project plans, then the implementing start. Based on the scope baseline along with budget baseline and other project execution process, the monitor the progress on regular basis is most important. Monitor the project is comparing the plan with actual execution. In case of any deviation or gaps, the control to adjust the deviation is taking place through management of change. Progress report should distribute to project management and stockholder.

Project Closing:

Project manager and project team should confirm the work is done as per the requirement and gain the formal acceptance of all project deliveries. Project manager and project team also should complete procurement closure, release the resources and complete the final performance report. Finally project manager, project team along with stockholder better to update the lessons learned and archive the records.

References:

- 1- <https://www.slideshare.net/MuhammadJaved/farhan-23758346>