



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name: Raneem mohameed اسم الطالب: رنيم محمد

Students I.D :2021202961 الرقم الجامعي: ٢٠٢١٢٠٩٦١

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

To : FARIScom@gmail.com

From: Nemol01@gmail.com

Subject: Job request

Dear Mr Faris

I hope you are having a good time in your work vacation. My name is Raneem. I am 25 years old. I'm from Yemen . I live in Jeddah. My hobby is reading. I am honored to work in your company. It was a huge success you are the best manager. When you come back i hope you will look at my CV to get all the information and work experience thank you.

My best wishes
Raneem