



جامعة الجميع الذكية  
EVERYONE'S SMART UNIVERSITY

## Everyone's Smart University

### Assignment 1 (Spring 2021)

**Student Name: MAHA MUHEEDIN SAEED.**

اسم الطالب: مها محي الدين سعيد.

**Students I.D: 2021202482**

الرقم الجامعي: ٢٠٢١٢٠٢٤٨٢

**Section**

**Bachelor**

**Date**

**18 / 02 / 2021**

**Course Code**

**(ENG101)**

## English Language

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### **Instructions:**

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.

- **\*The assignment should be done on the attached temple ONLY.**

***Instructor's Name: Samara Jasim***

**Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.**

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

**Also use simple present tense and the vocabularies that have been covered in the three units.**

Dear Leena,

I just wanted to personally welcome you to the company, I 'm Maha Saeed from Eritrea I live in Riyadh. with my whole family four brothers and my parents, I work in HR (Human Resources). My job starts at 8:00 AM but I usually wake up, Too early to do some yoga, then I feed my brother's little cat that I like

We are very happy to have you join our company, And I am so excited to meet you.

Kind regards,

MAHA