



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name	Abdulaziz Abdulhalim Sherbini	اسم الطالب
Students I.D	2021203297	الرقم الجامعي

Section

Master

Date

Thursday

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Course Code

(PMG506)

Advanced Project Management

Instructions:

- ☐ يغلق الواجب يوم الإثنين ١ مارس في تمام الساعة ٩ مساءً.
- ☐ الواجب سؤال واحد مقالي من ٤ درجات.
- ☐ الإجابة متاحة باللغة الإنجليزية أو اللغة العربية مع مراعاة أن تكون المصطلحات العلمية تكون باللغة الإنجليزية.
- ☐ يرجى ضرورة التحويل إلى صيغة pdf بعد الانتهاء من الواجب ورفعته على المودل.

Instructor's Name:

Eng. Amaal Aburumman

Assignment (1)

You are employed as a supervisor at the local mail distribution center. The center wishes to develop a new staff recruitment and selection process, to be implemented within the next three months. You have been assigned the responsibility of project manager.

Your Task

Explain (130 to 150 words) how you as the project manager should plan, manage, and control communication, with the team members to achieve deliverables. Give reasons.

Best of luck..

الواجب الاول

تم توظيفك كموظف كمشرف في مركز توزيع البريد. يرغب المركز في تطوير عملية تعيين واختيار موظفين جدد ، ليتم تنفيذها في غضون الأشهر الثلاثة المقبلة. وقد تم تكليفك بمسؤولية **مدير المشروع**.

مهمتك هي:

- اشرح (من 130 إلى 150 كلمة) كيف يجب عليك كمدير للمشروع أن تخطط وتدير وتتحكم في التواصل مع أعضاء الفريق لتحقيق الإنجازات. اعط اسبابا.

....مع تمنياتي بالتوفيق

AK Cooperative is an insurance company who's shareholders have decided to increase its capital by 60% by end of 2022. Following Central Bank regulations, AK must comply with certain requirements in order to achieve the desired result. According to regulatory, AK shareholders have sat a plan to:

- 1- Gain more stable market share and reduce unnecessary risk
- 2- Improve company credit
- 3- Increase company income

Following several meetings with shareholders and executive management, AK management had decoded shareholders requirements and addressed them to respective division as follow:

- 1- Operations Risk manager to draw outlines on the type of business appetite in terms of size and nature.
- 2- Credit control manager to assign 3rd party collection company to seek clearance of overdue premiums from old clients and take necessary legal actions if needed.
- 3- Sales regional managers to revise sales target for the year 2021 and hire new sales agents to serve the same goal.

Furthermore, IT department has implemented an auto submission system where sales agents can enter their clients data to be reviewed by risk department prior to business submission and at the same time regional managers and sales supervisors can monitor and evaluate agents performance and take necessary action if needed.

Operations risk division on the other hand, have created an internal SLA with sales offices to assure the type of business's submitted by sales agents to comply with risk division appetite.

With application of new technology and developed internal procedures, AK management could monitor the project application and advise need guidance at any point of project life cycle.