



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment- 1 (Spring 2021)

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Section

Bachelor

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Course Code

(MGM111)

Principle of management

Instructions:

يجب حل الواجب و تعبئته في هذا النموذج وتحويله الي PDF ورفعہ مره اخري للتقيم.
الحل باللغة العربية او الانجليزية.

Instructor's Name: **DR. MAGDY ALHAJ**

(Discuss the relationship between Functions of Management and function of project)

(ناقش العلاقة بين وظائف الإدارة ووظائف المشروع)

Management can be defined as a planned and organized group of activities consisting clear process to accomplish determine tasks which lead to achieve the goals of an organization. These activities must be controlled to ensure that the objectives, procedures and methods are going well and stick to the plan. Management function involving four aspects namely planning, organizing, leading and controlling. These functions requires clear time frame to be done. In contrast, project functions involving product, marketing, human resource and finance. Somehow, project functions appears as a part of a management functions.

Planning might be considered the most important function of management. In plan phase an organization determine the objective to be achieved by setting in advance a set of actions including what, why, when, where and how to be done. Also, making assumptions on numerous elements of the environment .In addition, examine and evaluate an alternatives for better output. There are several types of planning, for example but not limited, objective –it's the ultimate goal towards which the activity of the organization are directed. Another example, procedures planning-state of series of related tasks to be performed in sequential approach. In order to set good plan some principles must be considered, taking enough time to make plan, ensure the flexibility and dynamicity of the plan, make sure that all stakeholders are involved and evaluate the inputs and the expected outputs. Marketing plays an important role to identify the right product or service during planning phase.

Organizing phase is to build the structure of the work. It can be done by determine the tasks and assign it to the qualified individual who meet the requirements of the task accomplishment. Also, developing a hierarchy to make sure that all the employees and workers are taking actions and making decisions based on their authorities and privileges. This is might lead to achieve solid coordination. However, human resource are responsible to find qualified and required positions who will serve to realize the objective as a function of project. Where finance will support to determine the required budgets.

Leading, originated to increase the performance and quality by stimulating the staff to be high performers by opening a communication channel to direct and motivate them, this is an aspect of leadership which play an important role in the organization success.

Controlling management function is concerned with monitoring the work progress and making appropriate change. Also, to establish measurable performance standard. Those standard founded to support the decision maker to take corrective action to avoid any deviation before they occur, this is called preventive control. Another concept of control called concurrent control which allow to monitor the ongoing employee tasks to ensure the consistency with the quality standards. However, feedback control originated to takes place after the action.