



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name: Abbas Ahmed Altaraifi اسم الطالب.....

Students I.D 2021200264 الرقم الجامعي.....

Section

Bachelor

Date

18 / 02 / 2021

Course Code

(ENG101)

English Language

Instructions:

- Read the assignment carefully.
- Review your answer 3 times before sending it back.
- Convert the file to PDF only then upload it.
- The assignment starts at 22:00 KSA 18/02/2021 - closes at 21:00 KSA 01/03/2021.
- *The assignment should be done on the attached temple ONLY.

Instructor's Name: Samara Jasim

Write an e-mail (40-60 words) to a new colleague telling her or him about yourself. Use some of these topics to help you.

- company/college
- live
- nationality
- enjoy/do not enjoy
- married/single
- work
- hobbies/job
- name

Also use simple present tense and the vocabularies that have been covered in the three units.

Hello Dear,

Welcome abroad!

I would like to give you a glimpse about myself as we will be working a lot together in the coming days.

My name is Abbas Altaraifi, I am 23 years old Bahraini national and I live in seef Area in Bahrain. Currently, I work as a customer service coordinator at the company and I study for my bachelor degree in project management simultaneously.

I enjoy crating a balance between my professional life and social obligation. In other words, I focus on work progression and developing my skills as much as I make sure to make time to practice my hobbies. I am a big fan of soccer!

Please feel free to reach out whenever needed!

Thanks and Regards,
Abbas Altaraifi