



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment- 1 (Spring 2021)

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Section

Bachelor

Date

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Course Code

(MGM111)

Principle of management

Instructions:

**يجب حل الواجب و تعبئته في هذا النموذج وتحويله الي PDF ورفع مره اخري للتقيم.
الحل باللغة العربية او الانجليزية.**

Instructor's Name: DR. MAGDY ALHAJ

(Discuss the relationship between Functions of Management and function of project)

(ناقش العلاقة بين وظائف الإدارة ووظائف المشروع)

Administrative functions (planning - organizing - directing - control - and leadership) are applied in every function of the project for its success such as finance, human resources, production and marketing.

The management jobs are those who manage the work with interest and integrity. As for the project jobs, they make every effort to achieve the highest level of success.

First: The functions of management

The functions of management are multiple, and the primary goal of implementing these functions is to use the human and material capabilities available in the organization in the best way and create the appropriate atmosphere in order to operate all available resources to their maximum possible capacities to achieve the desired goals at the lowest costs, taking into account the human aspects in dealing with the human element and achieving the greatest possible. It is possible to collaborate on the project through:

_1 _ Planning: It is a work that precedes implementation, whereby a decision is made about what must be done in the future "to achieve the goals of the institution within a specific period of time.

_2 _ Organizing: It is the framework that gathers the efforts of individuals and coordinates them in order to achieve the objectives of the specified organization

_3 _ Guidance and supervision: By guiding and motivating the subordinates during the implementation of the tasks assigned to them to ensure the proper implementation of the drawn plans

_4 _ Control: It is the set of processes that the administration undertakes to evaluate the implementation of the required plan

Second: the functions of the project

The project functions mean the group of activities related to the nature of the institution's activity, which differ according to the nature of the activity that the institution engages in

For example, jobs performed in an industrial project include:

_1 _ Production

_2 _ stores

_3 _ Purchases

_4 _ Sales

Whereas the jobs performed in a business enterprise are

_1 _ Purchase

_2 _ Storage

_3 _ Sale

The time the bank has

_1 _ Documentary credits jobs

_2 _ Letters of guarantee

_3 _ Current accounts

The difference is that management functions apply to project functions while project functions do not apply to management functions