



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Project (Spring 2021)

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Section

Master

Date

Thursday

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Course Code

(PMG506)

Advanced project Management

Instructions:

- اخر موعد للتسليم هو يوم الخميس ٢٠-٠٥-٢٠٢١ في تمام الساعة ٩ مساءً.
- الإجابة متاحة باللغة الإنجليزية أو اللغة العربية مع مراعاة أن تكون المصطلحات العلمية باللغة الانجليزية.
- يتم تسليم المشروع في صيغة ملف pdf مع الالتزام نموذج الجامعة ولن تقبل أي مستندات أخرى.
- يجب مراعاة أقسام البحث الرئيسية (مقدمة Introduction، دراسات علمية سابقة Literature Review، طريقة البحث Methodology، النتائج والمناقشة Results and Discussion ، وأخيراً المراجع References . وان كان هناك ملحقات Appendices يتم إضافتها)
- يجب الالتزام بـ Theme موحد كما يلي:
- حجم الخط ١٢.
- نوع الخط Arial.
- لون الخط أسود.
- المسافة بين الأسطر line spacing 1.5
- عدد صفحات البحث (لا يقل عن ثلاث صفحات ولا يزيد عن ست صفحات).

Instructor's Name: Eng. Amaal Aburumman

Project:

You are required to document your role in administering a project. The project may be set in a business, social, sporting, or family environment but must be of a significant size and scale. If you do not have an actual project to write about you may complete the project hypothetically. **This report will be between three to six pages in length.** This is a significant research project.

Your report must address each of the following issues:

1. Identify and describe the purpose, scope, and objectives of the project. **Display this information using an appropriate tool.**
2. Describe how the team is given an outline of the project.
3. Describe the strategies that are going to be set up to maintain communication with the team members.
4. Describe the tools that are going to be used to monitor the goals, time frames or milestones.
5. Identify project milestones and activities. **Display this information using an appropriate tool.**
6. Create a budget and link the costs to the key milestones for a project.
7. Describe how you are going to divide tasks and resources amongst a project team. **Display this information using an appropriate tool.**
8. Briefly describe how the progress will be monitored.
9. How are current project records maintained? Who has responsibility for this? provide some recommendations on how this process could be improved.
10. Describe the current procedure for finalizing projects. Create your own procedure and identify how you will evaluate the success of the project.
11. Legislation that may affect the project including health and safety, and anti-discrimination legislation.

Best of luck...

المشروع:

مطلوب منك توثيق دورك في إدارة مشروع. قد يتم تعيين المشروع في بيئة تجارية أو اجتماعية أو رياضية أو عائلية ولكن يجب أن يكون بحجم مناسب. إذا لم يكن لديك مشروع فعلي لتكتب عنه ، فيمكنك إكمال المشروع افتراضياً. سيتمكنون هذا التقرير من ثلاث إلى ست صفحات .

يجب أن يعالج تقريرك كل من القضايا التالية:

١. تحديد ووصف الغرض والنطاق والأهداف من المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
٢. صف كيف يتم إعطاء الفريق مخططاً تفصيلياً للمشروع.
٣. وصف الاستراتيجيات التي سيتم وضعها للحفاظ على التواصل مع أعضاء الفريق.
٤. صف الأدوات التي سيتم استخدامها لرصد الأهداف أو الأطر الزمنية أو المعالم.
٥. تحديد معالم المشروع والأنشطة. اعرض هذه المعلومات باستخدام أداة مناسبة.
٦. إنشاء ميزانية وربط التكاليف بالمعالم الرئيسية للمشروع.
٧. صف كيف ستقوم بتقسيم المهام والموارد بين فريق المشروع. اعرض هذه المعلومات باستخدام أداة مناسبة.
٨. صف بإيجاز كيف سيتم رصد التقدم.
٩. كيف يتم الاحتفاظ بسجلات المشروع الحالية؟ من المسؤول عن هذا؟ تقديم بعض التوصيات حول كيفية تحسين هذه العملية.
١٠. وصف الإجراء الحالي لإنهاء المشاريع. قم بإنشاء الإجراء الخاص بك وحدد كيفية تقييم نجاح المشروع.
١١. التشريعات التي قد تؤثر على المشروع بما في ذلك الصحة والسلامة ، وتشريعات مكافحة التمييز.

مع تمنياتي بالتوفيق..

Introduction

Project management is the process of preparing, planning, implementing and monitoring the work of a team, in order to achieve certain objectives and reach specific success criteria within a limited time frame. The main challenge in project management is to achieve all project objectives within existing constraints, including: project scope, duration, quality and budget. The other — and most difficult — challenge is to optimally distribute inputs and use them to achieve predetermined goals. The goal of project management is to produce an integrated project that achieves the client's goals.

Since projects are the main driver of the economic growth of countries because of their many advantages, including (promoting national income, creating new jobs, reducing poverty, hunger and unemployment) countries must take care of them

Interest through its public and private organizations(Abbasi and Burhan 2013.) (1)

It is therefore necessary for states to create high-quality projects in order to excel and excel.

for other countries where the quality of projects has economic implications that lead to

Reducing production costs by reducing fault and fault health costs and maintenance costs

during the period of use which contributes to increasing the economic life rate of organizations and also earns quality

In the projects trust the implementing party of the project and increase the rate of market share and thus allow

Survival and continuity as well as satisfaction among all beneficiaries (and Alexandrova)Ivanova, 2012

Bride notes that any project relies mainly on efficient management

It plans and monitors the activities and processes of the project properly.

Correct and take necessary measures and measures to ensure that the project proceeds in accordance with the pre-considered plans to work on the project at the lowest cost and with high quality.

1) Charter of the project

Project title	Restaurant Management Project for Healthy Eating
description	Developing and improving the restaurant management system
A company	ambitious

2(Goal:

This project aims to improve the restaurant's management processes, from food, service, utilization and longevity to meet customer expectations, increase the average ticket per customer, increase profit margin and improve infrastructure.

3) Research objectives

1- Staff and customer service

2- Food

3-Marketing

4-Financial matters

4) Range

1-Work to train staff continuously and high quality to let employees know how to perform their jobs and feel confident

2- The quality of the ingredients and the way they serve food

3- Marketing to promote and sell restaurant offers through social media sites and branding

4-Setting quarterly sales targets for food cost, and considering various ways to improve profits

5-Reduce the cost of goods sold (COGS) by improving your restaurant's storage system.

6. Reduce changing costs by reducing staff when they are slow, maintaining working hours or purchasing less food and beverages during slow periods

5) Key project features:

- A meeting is completed like the beginning of the project event
- Approval and completion of the plan
- Finish and Design Review
- Within sufficient funding for the project
- Completion of government measures
- Equipping the site with all means of security
- Employment

6) Team responsibilities

Owner of the restaurant: The owner of the restaurant is the person who owns and supervises the operation of the property the primary tasks of the owner are to obtain a license and insurance; as well as order all restaurant supplies. However, daily tasks are variable. The owner is usually responsible for hiring and dismissing employees. Also, employee and customer rules are usually enforced by the owner as well

Manager: Their work will depend on the size of the restaurant. Some responsibilities may be delegated to assistant managers or some team members the manager's position involves a large number of tasks and obligations; in the restaurant, managers can work more than 60 hours a week

The manager is essentially the face of the business. All complaints about food quality or service are usually made

Service Manager: In general, they are responsible for overseeing everything that happens in front of the restaurant. They usually work with team members such as rescue officers, bartenders and hosts.

Chef's Head: This individual usually works with team members involved in food preparation; sometimes they also work with maintenance staff. It fulfills almost the same functions as the service manager.

Deputy Director: In many opportunities they can hire or dismiss employees; they can also participate in their training and can supervise their work. The deputy director may also be responsible for employee reviews, scheduling, and working as a liaison between employees and the highest level of management or owners.

Beverage Manager: He's in charge of the whole tape. He also usually trains bartenders in restaurant policies as the preferred management of cash and the gran in general. They are responsible for inventory control and purchase, and along with the inventory of the product bar reviews this person is generally responsible for receiving orders, so he is in constant contact with representatives of beverage companies.

Waiter Head: The main waiter takes charge of the entire public area of the bar and reports to the drinks manager. They are also usually required to make special drinks to attract customers, order inventory, and deal with other bar staff.

Dining room manager: Oversees a dining area. All maintenance, cleaning, security and organization work. He is responsible for all the staff of the dining room as well as their training.

Alwyndal: They are responsible for preparing tables and pots, making sure that the spices are full and all the preparation tasks. They must be updated through the list, specialties and deviations from the list. They also suggest dishes, help choose drinks and tell customers about preparing food.

Executive Chef Ensures the quality of the dishes; In conclusion, the executive chef is responsible for approving all the dishes left by his kitchen.

chef assistant Chef assistants usually cook most dishes. They are from main courses to salad. Depending on the size of the kitchen, the assistant can work at one station or can be responsible for all the required dishes.

cooking line: They are responsible for preparing ingredients and arranging dishes according to the restaurant's recipes and specifications.

Budget

Estimate budget	Total budget (\$194,000)
Key items	cost
Devices	25,000
software	11,000
test	18,000
training	12,000
Daily operating expenses	20,000
salary	90,000
Reserve funds	18,000

Previous study:

Abu Al-Hasani's Study (2016): The Role of Organizational and Functional Factors in The Success of Management

NGO projects in the Gaza Strip.

This study aimed to identify the role of organizational and functional factors in the success of the

Projects in NGOs in the Gaza Strip by studying the reality of project management

In these organizations and the study of the factors of success and failure in them and represented their appointment with a number of (200) organizations

NGOs in the Raza sector, which included 200 managers Project coordinators provided work on projects and were

Results:

Regulatory and functional factors have a positive impact on the success of project management in research organizations and this effect is caused by the clarity of the role of the project and after the follow-up committee while the rest of the dimensions are not statistically significant

Discussion of the study:

Project management is one of the most important basic components of any business, whether governmental or private.

It is the backbone of the success of any project because of its procedures and measures

Standards and systems contribute vitally and effectively to the success and excellence of projects and ensure that they are achieved for all

Its objectives are to connect organizations and shareholders (2006, Hyvari.)

References:

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(3) Olauddin (2011) Impact of poor planning on the duration of construction projects - field study of the views of construction project managers implemented in Dubai B (2006) 18-33

(4) Smith, J. (2001). lee review, 47 (5),

Accessories /

