



جامعة الجميع الذكية
EVERYONE'S SMART UNIVERSITY

Everyone's Smart University

Assignment 1 (Spring 2021)

Student Name	Abdulaziz Dahir Al-anzi	اسم الطالب
Students I.D	2021200038	الرقم الجامعي

Section

Master

Date

Thursday

18 / 02 / 2021.

Course Code

(PMG506)

Advanced Project Management

Instructions:

- ☐ يغلق الواجب يوم الإثنين ١ مارس في تمام الساعة ٩ مساءً.
- ☐ الواجب سؤال واحد مقالي من ٤ درجات.
- ☐ الإجابة متاحة باللغة الإنجليزية أو اللغة العربية مع مراعاة أن تكون المصطلحات العلمية تكون باللغة الانجليزية.
- ☐ يرجى ضرورة التحويل إلى صيغة pdf بعد الانتهاء من الواجب ورفعته على المودل.

Instructor's Name:

Eng. Amaal Aburumman

Assignment (1)

You are employed as a supervisor at the local mail distribution center. The center wishes to develop a new staff recruitment and selection process, to be implemented within the next three months. You have been assigned the responsibility of project manager.

Your Task

Explain (130 to 150 words) how you as the project manager should plan, manage, and control communication, with the team members to achieve deliverables. Give reasons.

Best of luck..

At first I must have ;

- 1- A communication plan Every project should have a communication plan in place that guides the project manager and creates stakeholder communication analyzes The department creates ideas for communication plans for the project manager In a communication plan, you describe how information is distributed to whom and how Through it, a schedule is set to produce information, how to obtain information, and how to update project performance
- 2- Distribute information In it, the information is taken from the right people and transmitted to the right people in a timely manner, and this is considered one of the most important information development and this stage was completed in several ways. Using technology to distribute information Formal and informal methods of distributing information
- 3- Performance reports In performance reports, stakeholders have information on how they have used the resources to achieve the project's goals In performance reports, the project status is described in terms of team members 'progress on the project
- 4- Control in communication Communication, monitoring and control takes place in the Communication Department through which the life of the project and its stakeholders can be verified and assured